



## **AGENDA**

**VISION:** The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

**DATE:** May 26, 2016

**TIME:** Regular Meeting 7:00 p.m.

**PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

### **CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02, NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

#### **I. REGULAR MEETING – GENERAL FUNCTION**

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Approval of the Minutes

It is recommended that the Governing Board approve the Minutes of the May 12, 2016 Regular Meeting.

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Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- F. Current Events and Acknowledgments: Governing Board and Superintendent

- G. Public Participation\*\*

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

#### H. Showcase

Mrs. Benita Loy, Health Services Coordinator will provide the Board with a presentation about the role Health Staff play regarding Student Achievement.

- I. It is recommended that the Governing Board approve the Consent Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## II. **CONSENT AGENDA**

- |  |         |
|--|---------|
| *A. Approval/Ratification of Vouchers<br>The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. | 12      |
| *B. Personnel Items<br>Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes   | 13 - 16 |
| *C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$3,851.59. (The Value of Donated Items is Determined by the Donor)                                | 17      |
| *D. Out of State Travel  | 18 - 19 |
| *E. Award of Contract - Bid #16.001 Commercially Purchased Pizza   | 20 - 21 |
| *F. Award of Contract - Bid #16.002 Commercially Purchased Milk, Juice and Dairy Products  | 22 - 23 |
| *G. Resolution To Approve Reduction In Pupil Square Footage - Sunburst Elementary School Portable Building No. 1006  | 24 - 26 |
| *H. Amendment to IGA with DES for Refugee School Impact Grant 2015-2016  | 27 - 28 |
| *I. Extension and Renewal of Annual Contracts for Specified Goods and Services   | 29 - 35 |
| *J. District Representative for Procurement Protests for Fiscal Year 2016-2017   | 36      |
| *K. Annual Intergovernmental Cooperative Purchase Agreement with the Mohave Educational Services Cooperative (MESCC)   | 37 - 45 |
| *L. Approval of First Reading of Proposed Amended Board Policies JH – Student Absences and Excuses   | 46 - 48 |

## III. **INFORMATION/DISCUSSION**

- |   |    |
|---|----|
| A. Talent Management Update<br>(Mr. Justin Wing, Director of Human Resources) | 49 |
|---|----|

- B. Update Regarding 2016 WESD Bond Task Force  
(Mrs. Cathy Thompson, Director of Business Services, and  
Mrs. Sue Snyder, Director of Communications and Public Engagement) 50 - 80

#### **IV. ACTION/DISCUSSION**

- A. To consider, discuss, amend if desired, and, if deemed advisable, to Adopt a  
Resolution Ordering and Calling a Special Bond Election to be Held in and for the  
District and Authorizing the Business Services Director to Comply with Certain  
Sections of the Internal Revenue Code 81 - 98  
(Cathy Thompson, Director of Business Services and Erika Coombs, Stifel,  
Nicolaus & Company)

#### **V. FUTURE AGENDA ITEMS**

#### **VI. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(\*) Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-896-6290 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD MINUTES:  
REGULAR MEETING

2015-2016

May 12, 2016

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION**

**A. Call to Order and Roll Call**

Mr. Aaron Jahneke called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mr. Aaron Jahneke, Ms. Clorinda Graziano, Mr. Bill Adams, Mr. Larry Herrera, and Mrs. Tee Lambert.

**B. Moment of Silence and Meditation**

Mr. Jahneke called for a moment of silence and meditation and asked that everyone keep students and staff in their thoughts during this time of the year.

**C. Pledge of Allegiance**

Mr. Jahneke led the Pledge of Allegiance

**D. Adoption of the Regular Meeting Agenda**

**UNANIMOUS**

A motion was made by Mr. Herrera that the Governing Board adopt the May 12, 2016 Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried. (5-0)

**E. Approval of the Minutes**

**UNANIMOUS**

A motion was made by Mrs. Lambert that the Governing Board approve the minutes of the April 28, 2016 Regular Meeting. The motion was seconded by Mr. Adams. The motion carried. (5-0)

**F. Current Events and Acknowledgments: Governing Board and Superintendent**

The following announcements and comments were made by Governing Board members and Superintendent Stanton:

Mr. Adams

Attended:

- The Annual Sunnyslope Kiwanis Dinner on Friday, April 29, 2016.
- The ASBA's Governance Committee meeting with Mrs. Lambert on Monday, May 2, 2016. Mr. Adams mentioned that both he and Mrs. Lambert are members of the committee.
- BEGIN Graduation on Monday, May 2, 2016. Mr. Adams congratulated all of the graduates and said it is still the best program for new teachers in the nation.
- Washington Elementary Foundation (WEF) meeting on Thursday, May 5, 2016.

Thanked everyone involved with WEF.

- WDEA Annual Recognition & Installation Dinner along with fellow Board Members on Thursday, May 5, 2016. Mr. Adams congratulated Mrs. Laurie Richards and all of the new officers.
- Phoenix Union's Foundation for Education Scholarship Open Golf Tournament on Friday, May 6, 2016. Mr. Adams said it is always interesting to see what other foundations are doing and how successful they are.
- Lamp of Learning Awards Dinner on Friday, May 6, 2016. Mr. Adams said it was an unbelievable, fantastic event and congratulated all of the winners. Mr. Adams also thanked everyone involved in putting the event together.
- Abraham Lincoln Traditional School on Wednesday, May 11, 2016 and spent time with Principal Tara Mayole.
- Westmarc Education Committee on Wednesday, May 11, 2016. Mr. Adams said it was interesting to hear other District Administrators; Board Members; Higher Education Representatives from different colleges; and Business Leaders share their perception of what the current state of education is and where they think it's headed.
- WESD Retiree Reception earlier this evening. Mr. Adams said he is so happy, thankful, and proud of all of WESD's retirees.

Ms. Graziano:

Attended:

- Sweetwater "Leader in Me" event on Friday, April 29, 2016. Ms. Graziano said that Sweetwater has adopted and embraced the "seven habits of highly effective people". Ms. Graziano said that one of the groups at Sweetwater was called Volunteer for Friends (VFF). Ms. Graziano said that VFF partners special education and general education students together. The students have lunch together and do a project together once a week.
- Kitcho Church for the 5th and 6th grade Manzanita Elementary Art Show on Friday, April 29, 2016.
- Ocotillo Elementary PTO "Cinco de Mayo" on Friday, April 29, 2016.
- Orangewood Elementary for "Music under the Stars" on Friday, April 29, 2016.
- BEGIN Graduation on Monday, May 2, 2016.
- Roadrunner Elementary music concert on Tuesday, May 3, 2016.
- Arroyo Elementary 8th grade musical on Tuesday, May 3, 2016.
- Washington District Education Association (WDEA) Recognition and Installation Dinner on Thursday, May 5, 2016.
- Arizona Education Association (AEA) Retiree meeting on Friday, May 6, 2016.
- Lamp of Learning Awards dinner on Friday, May 6, 2016.
- AEA's "Salute to Excellence" where CAPE and Pure Heart Church received awards.
- John Jacobs Elementary School Orchestra concert on Monday, May 9, 2016.
- WESD Retiree reception on Thursday, May 12, 2016.

Acknowledged:

- Thunderbird High School for hosting the 5th and 6th grade track meet.
- Sunnyslope High School for hosting the 7th and 8th grade track meet.
- All of the PE teachers, coaches, and principals for supporting the students.
- Moon Mountain Elementary School for participating in "Operation Tone Up".

Mrs. Lambert

- Congratulated everyone on their end of the year activities and programs.
- Wished everyone a Happy Teachers Appreciation Week.
- Thanked everyone for all of the work they do on behalf of our students.

Mr. Herrera said that he attended a lot of the same events already mentioned by fellow Board members but the highlight of the past few weeks was his visit at Sunburst Elementary with Superintendent of Public Instruction Diane Douglas. Mr. Herrera said that discussing the needs of our schools with Superintendent Douglas very good and the District was able to showcase and highlight our programs.

Mr. Jahneke

Attended:

- BEGIN Dinner on Monday, May 2, 2016. Mr. Jahneke thanked Ms. Graziano for speaking at the dinner.
- Kiwanis Dinner on Friday, April 29, 2016.
- Lamp of Learning Awards dinner on Friday, May 6, 2016. Mr. Jahneke said he was honored to speak at the dinner.

Dr. Stanton wished all of the mothers a "Happy Mother's Day". Dr. Stanton said that it is a very busy time of the year and he has also attended most of the events mentioned by Board members. Dr. Stanton mentioned that he attended the ASPIRE Graduation on Wednesday, May 5, 2016. Dr. Stanton thanked Dr. Maggie Westhoff and her staff on a wonderful event. Dr. Stanton said that there are so many great things going on in the District and he is happy to see all of the celebrations. Dr. Stanton thanked everyone for all of their hard work behind the scenes planning all of the wonderful celebrations.

## **G. Public Participation**

There was no public participation.

## **H. Special Recognition**

Dr. Stanton introduced Ms. Pam Horton, Digital Crisis and Communications Officer, to share with the Board the recent awards the Communications and Public Engagement (CAPE) Department received. Ms. Horton introduced Mrs. Jill Hicks, Community and Marketing Director; Mr. Sean Garden, Printshop Manager; Mrs. Marian Grgurich, Graphic Specialist; Mrs. Christina McPheeters, Administrative Assistant; and Mrs. Sue Snyder, Director of Strategic Communications. Ms. Horton also acknowledged two team members who were unable to attend the Board meeting; Mrs. Carol Donaldson, Director of Communications and Public Engagement who is retiring this year and Mrs. Angela Perrone, Director of Translation Services. Ms. Horton shared with the Board that CAPE recently received three Awards of Excellence and one Award of Distinction by the Arizona School Public Relations Association (ASPRA) during the annual Superintendent's Luncheon and ASPRA\*tions Awards on April 27, 2016. Ms. Horton said the three Awards of Excellence were presented for its' Business Advisory Team; Lamp of Learning Awards and Top 5 electronic publication. Ms. Horton said the CAPE team received the Award of Distinction for its' "LEAP into Kindergarten" campaign.

Mrs. Hicks shared with the Board that CAPE also received the Public Relations Partnership Award from the Arizona Education Association (AEA). Mrs. Hicks said that CAPE was nominated by WDEA. Mrs. Hicks also mentioned that Pure Heart Church was also nominated by WDEA and recognized by AEA.

Mr. Herrera mentioned that the WESD Business Advisory Team is the envy of other school districts and recognized statewide.

## **I. Approval of the Consent Agenda**

**UNANIMOUS**

Ms. Graziano requested that item \*II.E. Out of State Travel be pulled from the Consent agenda for separate consideration.

Mrs. Lambert requested item \*II.B. – Personnel Items be pulled from the Consent agenda for separate consideration.

Mrs. Lambert made a motion that the Governing Board approve the remaining Consent Agenda items as presented. The motion was seconded by Ms. Graziano. The motion carried. (5-0)

Mr. Jahneke thanked all of the individuals, organizations, and companies who donated to the students and staff at WESD.

## **II. CONSENT AGENDA**

### **\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

### **\*B. Personnel Items**

**UNANIMOUS**

Mrs. Lambert made a motion that the Governing Board approve Consent Agenda Item B - Personnel Items as presented. The motion was seconded by Ms. Graziano. The motion carried. (5-0)

Dr. Stanton introduced and recognized, Mrs. Dawna Dohogne as the new Assistant Principal at Ocotillo Elementary beginning in the 2016-2017 school year.

### **\*C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$ 1,126.69 (The Value of Donated Items is Determined by the Donor**

**UNANIMOUS**

<b>Name of Donor</b>	<b>School/Department</b>	<b>Amount and/or Value</b>
University of Arizona's College of Education School Safety Program Plus	Desert Foothills Jr. High	\$2,500.00
Friends of the Phoenix Public Library	Cactus Wren Elementary	\$1,000.00
Order of The Eastern Stars of Arizona (Sunnyslope Chapter #47)	Ocotillo Elementary	\$600.00
Lowes	Ocotillo Elementary	\$318.50
Barbara Jones	Roadrunner	\$605.00
Washington Education Foundation	CAPE	4500.00
An anonymous person	CAPE	\$4000.00
Donors Choose	Orangewood Elementary	\$1158.00

### **\*D. Out of County/State Field Trips**

**UNANIMOUS**

### **\*E. Out of State Travel**

**UNANIMOUS**

Ms. Graziano asked what fund is being used to cover the expenses for the UVA travel.

Mrs. Cathy Thompson said that \$55,500.00 of the cost of the UVA trip comes from federal in-direct cost and the remaining is paid for through Title 1 funding.

Ms. Graziano asked whether or not the federal in-direct funds could be used for other things, such as professional development for teachers.

Mrs. Thompson responded that federal in-direct cost could be used to cover other

expenses, and it does. Mrs. Thompson said that \$55,000.00 is a very small portion of the amount that is spent from federal in-direct cost. Mrs. Thompson mentioned that a lot of the MIS expenses are paid out of federal in-direct cost.

Mr. Adams asked whether or not federal in-direct funds could be used for professional development for Board members

Mrs. Thompson said that fund is normally used to take care of administrative costs for the District in order to relieve M&O monies but yes, the funds could be used towards professional development for Board members.

Ms. Graziano made a motion that the Governing Board approve Consent Agenda Item E – Out-of-State Travel as presented. The motion was seconded by Mrs. Lambert. The motion carried. (5-0)

**\*F. Renewal of Intergovernmental Agreement with the City of Phoenix for the Head Start Program and Approval of the WESD Head Start Program Planning 2016-2017.**

**UNANIMOUS**

### **III. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING**

Mr. Adams made a motion to recess the regular meeting for a public hearing. The motion was seconded by Ms. Graziano. The motion passed. (5-0)

### **IV. PUBLIC HEARING**

#### **A. Annual Expenditure Budget Revision #1 for Fiscal Year 2015-2016**

Dr. Stanton introduced Mr. David Velazquez, Director of Finance to present to the Board the annual expenditure budget revision for fiscal year 2015-2016.

Mr. Velazquez explained to the Board that per A.R.S. 15-905, districts must have final revisions to the State Expenditure Budget approved at a Governing Board meeting prior to May 15th of each year. Mr. Velazquez presented the board with the budget revision and explained that it includes adjustments to the budget balance carry forward which is reflective of the final 2013-2014 annual financial report, adjustments to final student counts for the last school year, adjustments based on growth in the current year, and adjustments to budget lines based on actual expenditure activity in the current year.

Mr. Herrera asked if the carryover was part of the 4%.

Mr. Velazquez said that yes, the carryover is part of the 4%. Mr. Velazquez said the 4% is based on the revenue control limit and that number does not vary much.

Ms. Graziano asked if the reason money is moved into capital is because it can be carried over from year to year.

Mr. Velazquez said yes, that was correct.

Ms. Graziano asked if the District was at the limit of what is allowed to be carried over in M&O.

Mr. Velazquez explained that the District gets as close to the carryover limit as possible.



Ms. Graziano mentioned that she noticed that the amount we carryover effects the Districts' Bond rating.

Mr. Adams asked if the Districts' combined budget was roughly \$140 million.

Mr. Velazquez responded that the \$140 million represented capital and M&O but there are other grants that bring the District's budget to approximately \$230 million.

Mr. Adams asked what the \$1.2 million shown in the handout reflected.

Mr. Velazquez said the \$1.2 million represents sudden growth. Mr. Velazquez mentioned that the District operates on an adopted budget, so to receive those funds now and infuse them into M&O is not practical or planned because the District did not have those funds available throughout the year. Mr. Velazquez said that is why the District transfers the funds to capital, without limitations to carry the funds for next year. Mr. Velazquez said if the District chose to transfer some of the funds back to M&O later, it can.

Mr. Adams thanked Mr. Velazquez for that explanation and asked what the growth trend was for the past five years.

Mr. Velazquez said that the growth trend fluctuates but there was a downturn in 2010-2011, but it has been slowly climbing up.

Mr. Adams asked how this process would change with current year funding.

Mrs. Thompson responded that once the District goes to current year funding, the District would estimate the budget in July based upon what the District thinks the student count will be and then the District will be funded based on actual student count and there will be no more sudden growth monies. Mrs. Thompson explained that the District has been able to keep the capital budget going over past few years with sudden growth funding and the District will not have that ability any longer.

Mr. Adams asked if what the District presented to the Department of Education was projected student growth.

Mrs. Thompson said that yes, the District will present what it believes the student count will be next year but the count will not be final until next August.

Mr. Adams asked if the money that the District receives in the future will be based on projected or actual student counts.

Mrs. Thompson said it will be based on actual student counts.

Mrs. Adams asked why the District provided a projected student count.

Mrs. Thompson said the District provides the state with a projected student count so that it can receive money at the beginning of the year.

Mr. Adams said that he would like the District to project high.

Mrs. Lambert mentioned that if the District over projects its student count, it would have to pay the state back.

Mr. Adams said that we could pay the state back with its own money, if that happens.

Mrs. Thompson stated if the District over projects, the money that will need to be paid back to the state would come from taxpayers.

Dr. Stanton asked Mrs. Thompson to explain what would happen if external factors were to impact student enrollment and the District experienced a decline in student count.

Mrs. Thompson said that current year funding would force the District to make immediate changes to staffing.

Mrs. Thompson said that the District would benefit if Senate Bill 248 if passed and districts would be allowed to carry over as much as they have been in the past. That will enable districts to offset if they end up having a decline in enrollment.

Dr. Stanton clarified that the provision Mrs. Thompson refers to is only good for one year.

#### **V. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING**

Mr. Jahneke asked whether or not there were any public comments.

There were no public comments.

Mr. Jahneke recessed the public hearing at 7:52 p.m. for the regular meeting.

#### **VI. ACTION/DISCUSSION**

##### **A. Annual Expenditure Budget Revision #1 for Fiscal Year 2015-2016**

**UNANIMOUS**

Mrs. Lambert made a motion to that the Governing Board approve the 2015-2016 Annual Expenditure Budget Revision #1, and authorize subsections to be exceeded provided that the overall Maintenance and Operations budget is not exceeded as per ARS 15-905 G. The motions was seconded by Mr. Adams. The motion passed. (5-0)

##### **B. 2017 Arizona School Boards Association's Legislative Agenda Proposals**

**UNANIMOUS**

Mrs. Lambert mentioned that she worked with Dr. Stanton and Ms. Tucker to summarize the discussion on this item from the April 28, 2016 Governing Board meeting. Mrs. Lambert asked for a discussion on whether all of the items were captured and if there should be any reordering of the items.

Mr. Adams mentioned that he liked number 7 and would like to see it moved up a little. Mr. Adams cautioned the Board not to tie all of the priorities to funding. Mr. Adams said funding should be a priority, but everything should not be tied to funding.

Mr. Herrera said that he likes the list but would agree on moving number 7 into the top five.

Mrs. Lambert suggested the Board move number 4 into the bottom two and move number 7 into the top five.

Mr. Adams mentioned that he believed that other Districts may have priorities related to diversity.

Mrs. Lambert asked Mr. Adams what he meant by diversity.

Mr. Adams replied it could mean anything, but he was thinking relation to student diversity.

Ms. Graziano asked whether the wording in number 3 was accurate. Ms. Graziano asked whether ESSA replaces NCLB not the new NCLB.

Mrs. Lambert said that both ESSA and NCLB are political brands. Mrs. Lambert said that they both are names for the Elementary Secondary Education Act (ESEA), so referring to ESSA as new, is appropriate.

Mrs. Lambert made a motion that the Governing Board accept the listed priorities replacing number 7 with number 4 and direct the Board Secretary to submit the priorities to ASBA by May 20, 2016.

### **C. Possible Rescheduling of June 9, 2016 Governing Board Meeting**

**UNANIMOUS**

Mrs. Lambert said that it was brought to the attention of the Board that the June 9, 2016 scheduled Governing Board meeting conflicts with the ASBA Summer Leadership Conference in Tucson, Arizona. Mrs. Lambert said that the majority of the Board is scheduled to attend the conference, which begins on Thursday, June 9, 2016. Mrs. Lambert asked the Board to consider moving the meeting to either Tuesday, June 7, 2016 or Wednesday, June 8, 2016. Mrs. Lambert said that there is a lot of District business scheduled to be on the agenda on June 9, 2016 so canceling the meeting is not an option.

Mr. Adams also mentioned that he will be out of town part of the week of June 6, 2016.

Ms. Graziano asked what time the conference started on Thursday, June 9, 2016.

Ms. Tucker said that according to ASBA, registration is from 3:00 p.m. – 4:00 p.m.; a pre-conference workshop from 4:30 p.m. – 5:30 p.m.; a reception from 5:30 p.m. – 6:30 p.m.; and dinner at 6:30 p.m.

Ms. Graziano asked Mr. Adams when he was scheduled to return to Phoenix that week because the Board could consider meeting in the morning or afternoon on Thursday, June 9, 2016.

Mr. Adams said that his plane is scheduled to land in Phoenix at 6:00 p.m. on Wednesday, June 8, 2016.

Mrs. Lambert said that having the meeting in the morning or afternoon would make it difficult for parents and staff to attend. Mrs. Lambert also mentioned that moving the meeting up too early in the week pushes District staff to get the Board packets prepared.

Mr. Jahneke said that Tuesday, June 7, 2016 works better for his schedule but he would make Wednesday, June 8, 2016 work if Board decided on it.

Mr. Herrera said he could be available on either Tuesday, June 7, 2016 or Wednesday, June 8, 2016.

Mrs. Lambert made a motion that the Governing Board move the Thursday, June 9, 2016 Governing Board meeting to Wednesday, June 8, 2016 at 7:00 p.m. The motion was seconded by Ms. Graziano. The motion passed. (5-0)

Mr. Adams thanked the Board members for their consideration and stated he may miss the Wednesday, June 8, 2016 Board meeting.

## **VII. INFORMATION/DISCUSSION**

### **A. Bond Update for 2010 Authorization**

Dr. Stanton introduced Mrs. Cathy Thompson, Director of Business Services to present to the Board an update from the 2010 Bond.

Mrs. Thompson reminded the Board that voters approved a \$65 million Bond sale in November 2010 for capital improvements. Mrs. Thompson provided the Board with a summary of all of the 2010 Bond projects that have been completed; are in process; or scheduled.

Mr. Adams asked if Mrs. Thompson thought the District's recent slight down grade in credit rating affected the interest rate the District received on its Bonds.

Mrs. Thompson said that she didn't believe it had an effect because although Moody's did recently down grade the District's credit rating by 1%, it is still high and the District still has an A+ rating with other credit agencies. Mrs. Thompson said that she believes strategically, the District was able to sell at the right time.

Mr. Adams asked whether Mrs. Thompson maintained a spreadsheet of all of the Bond projects.

Mrs. Thompson said that she does maintain a spreadsheet that tracks the status of all of the projects the District said would be completed with the revenue from the Bond sale.

Mr. Adams said that he felt the data from the spreadsheet would help with marketing if the District decided to ask for another Bond election. Mr. Adams said he believes it will be important to illustrate that information to the public to let them know the District is doing its job.

Mr. Adams asked who makes up the task force.

Mrs. Thompson said that originally there was a task force made up of District facility people and that worked for a few years because the District was in a major planning stage. Mrs. Thompson said the current task force is made up of representation from all over the District, parents and community members. Mrs. Thompson said that she has even invited individuals who have called her office in the past with questions about tax rates to join the task force.

Mr. Herrera asked if any of the current Bond revenue went towards solar projects.

Mrs. Thompson said that District has begun exploring solar but not with any of the Bond money. Mrs. Thompson said that three schools that have solar were paid for with APS money.

Mrs. Lambert thanked Mrs. Thompson for her presentation and said that all of her questions were answered. Mrs. Lambert mentioned that since the District no longer gets capital dollars or has a functioning School Facilities Board (SFB) there is currently no other way, other than Bond dollars, to maintain District buildings to ensure that they are a healthy and safe environment for our students.

Ms. Graziano asked if there were any schools not receiving the Bond money.

Mrs. Thompson said she didn't think so. Mrs. Thompson said that Abraham Lincoln Traditional; Sunnyslope School; and Moon Mountain received very little money based on the condition of their buildings.

Ms. Graziano said that she didn't notice Arroyo Elementary mentioned in Mrs. Thompson's presentation.

Mrs. Thompson said that Arroyo Elementary was one of the schools that a renovation was scheduled to take place but once the District starting looking into that renovation it was determined that it needed to be a bigger project to that proposal will be coming before the Board in the near future.

Mr. Adams said that he has been getting a lot of inquiries about whether or not the District was planning on going for another Bond or override. Mr. Adams asked whether or not the District was planning on going out for another Bond.

Mrs. Thompson said that the task force will have a proposal for Governing Board approval at a future meeting.

Mr. Adams asked when the taskforce was planning on bringing a proposal before the Board.

Mrs. Thompson said that they are scheduled to present a proposal at the May 26, 2016 Governing Board meeting.

Mr. Herrera asked Mrs. Thompson if there was a competitive bidding process for the construction projects.

Mrs. Thompson said that bidding process is very competitive.

Mr. Jahneke thanked Mrs. Thompson for her presentation and said he thought it demonstrated the District is doing a lot with the Bond monies.

## **V. FUTURE AGENDA ITEMS**

Mr. Adams requested a report, information and/or a presentation on all of WESD's standing committees and task forces. Mr. Adams said that he may have some questions once he sees the information.

Ms. Graziano requested information on new job descriptions, particularly within the Communications and Public Engagement (CAPE) reorganization or the new UVA Coach. Ms. Graziano said that traditionally, in the past, new job descriptions have been brought before the Board.

Ms. Graziano requested a presentation and discussion on District Assessments. Ms. Graziano said she would like to see a calendar of district-wide assessments; historical background of how and why each one was adopted and how they are used;

correlation of assessments and standards tested; compare and contrast of assessments (do they overlap with AzMERIT); examples of data that is pulled and how it is used; feedback from both assessment staff and classroom teachers; examples of what a testing schedule looks like for a primary teacher; upper grades (4-6), middle school for both ELA and Math and how are schedules affected by the assessments.

Ms. Graziano requested a presentation on the writing assessments. Ms. Graziano asked for information on whether the writing assessment was new and how it was selected and what schools used previously. Ms. Graziano asked to see the correlation and alignment of the writing assessment to curriculum standards and pacing guides. Ms. Graziano requested information on the writing schedule for the 2015-2016 and 2016-2017 school years. At the middle school who administers those tests and who grades them?

Mr. Herrera requested information and an update on the Roadrunner Elementary construction projects.

Mr. Herrera requested a presentation and information on Community Gardens.

**VI. ADJOURNMENT**

**UNANIMOUS**

A motion was made by Mr. Bill Adams to adjourn the meeting at 8:33 p.m. The motion was seconded by Mr. Herrera. The motion carried 5-0.

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICIAL

\_\_\_\_\_  
DATE

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>                          </u>	Discussion
DATE:	May 26, 2016	<u>                          </u>	Information
		<u>                          </u>	1 <sup>st</sup> Reading

AGENDA ITEM: \*Approval/Ratification of Vouchers

INITIATED BY: Elizabeth Martinez, SUBMITTED BY: David Velazquez, Director of  
Accounting Manager Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

**APPROVE/RATIFY FY15/16 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):**

05/12/16	<u>4,677,391.68</u>
<b>Totals:</b>	<b><u>4,677,391.68</u></b>

**APPROVE/RATIFY FY 15/16 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):**

05/04/16	6,801,648.72
05/11/16	2,938,328.60
05/12/16	50,167.19
05/13/16	<u>101,113.51</u>
<b>Totals:</b>	<b><u>9,891,258.02</u></b>

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Agenda Item: \*II.A.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO: Governing Board       X       Action  
FROM: Dr. Paul Stanton, Superintendent                      Discussion  
DATE: May 26, 2016                      Information  
                     1st Reading

AGENDA ITEM: \*Personnel Items

INITIATED BY: Justin Wing, Director of Human Resources

SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING:

Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

BBA

**SUPPORTING DATA**

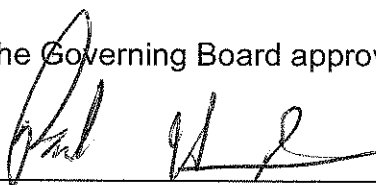
Funding Source: Various  
Budgeted: Yes

The attached personnel actions are presented for approval.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent                     



Agenda Item \*II.B.



**RECOMMENDED PERSONNEL ACTIONS****May 26, 2016****I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

<b>LAST NAME</b>	<b>FIRST</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>ACTION</b>	<b>YEARS OF</b>	<b>EFFECTIVE DATE</b>
Nuttal	Jason	Assistant Principal	Royal Palm	Resignation	2	6/7/2016
Tejada	Jaime	Assistant Principal	Mountain View	Resignation	10	6/7/2016

**B. CERTIFIED**

<b>LAST NAME</b>	<b>FIRST</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>ACTION</b>	<b>YEARS OF</b>	<b>EFFECTIVE DATE</b>
Archuleta	Raquel	Teacher-6th Grade	Lakeview	Leave of Absence for FY 16-17		7/1/2016
Barr	Cassuandra	Teacher-1st Grade	Sunset	Balance of year contract	1	5/25/2016
Coon	Adam	Teacher-7th Grade	Abraham Lincoln	Military Leave of Absence		8/1/2016
Gannon	Kathleen	Student Service Specialist	Sunnyslope	Resignation	2	5/25/2016
Israel	Daniel	Teacher-Math	Orangewood	Balance of year contract	1	5/25/2016
Lerma	Miguel	Teacher-8th Grade	Royal Palm	Balance of year contract	1	5/25/2016
McLean	Lynn	Teacher-3rd Grade	Lookout Mountain	Resignation from Leave of Absence	20	6/30/2016
Perez	Zakaree	Teacher	Richard Miller	Balance of year contract	6 mo.	5/25/2016
Sharp	Sannah	Teacher-5th Grade	Abraham Lincoln	Balance of year contract	1	5/25/2016
Tiner	Shantel	Teacher-2nd Grade	Roadrunner	Balance of year contract	1	5/25/2016
Williams	Scott	Teacher-Band/Strings	Sweetwater	Resignation	6	5/25/2016
Wilson	Nancy	Program Coach	Mountain Sky	Resignation	10	6/7/2016

**C. FULL-TIME CLASSIFIED**

<b>LAST NAME</b>	<b>FIRST</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>ACTION</b>	<b>YEARS OF</b>	<b>EFFECTIVE DATE</b>
Carrillo	Alfonso	9-mo. Custodian	Roadrunner	Resignation	1	5/23/2016
Floyd-Devine	Adam	Night Custodian	Alta Vista	Resignation	7 mo.	5/3/2016
Hootman	Andrea	Health Technician	Sunset	Resignation	2	5/6/2016
Parafinik	Aminda	HR Project Specialist	Human Resources	Resignation	5.5	6/8/2016

**RECOMMENDED PERSONNEL ACTIONS****May 26, 2016****D. PART-TIME CLASSIFIED  
LAST NAME FIRST****POSITION****LOCATION****ACTION****YEARS  
OF****EFFECTIVE  
DATE**

Blount	Ashley	Food Service Helper	Desert Foothills	Resignation	4 mo.	5/3/2016
Botello	Magdalena	KidSpace Asst.	Lookout Mountain	Resignation	3	5/3/2016
Charley	Katrina	Crossing Guard	Shaw Butte	Resignation	2 mo.	4/15/2016
Fuentes-Bueno	Maria	Special Ed. Asst.	Sahuaro	Resignation	3	4/15/2016
Gabel	Kenneth	Bus Driver	Transportation	Resignation	17	4/26/2016
Goodman	Alicia	Psychologist	Special Services	Resignation	8	6/3/2016
Hernandez Castro	Katia	Food Service Helper	Cholla	Resignation	1 mo.	5/13/2016
Johnson	Mary	Bus Assistant	Transportation	Resignation	12	5/12/2016
Korten	Kandice	Food Service Helper	Food Services	Termination	1	4/1/2016
Lorenzo Lopez	Irene	Food Service Helper	Ocotillo	Resignation	1	5/12/2016
McKnight	Danielle	Food Service Helper	Chaparral	Resignation	1.5	5/25/2016
Mendenhall	Heather	Lead Assistant	Manzanita	Resignation	3	5/24/2016
Morari	Amanda	HeadStart Asst.	HeadStart	Resignation	2	5/24/2016
Ochoa	Alexxa	Preschool Asst.	Manzanita	Resignation	1	5/24/2016
Olar	Jasmine	Paraprofessional	Arroyo	Resignation	3	5/24/2016
Patton	Victoria	Paraprofessional	Sunset	Resignation	1	5/24/2016
Roman	Charlene	Food Service Helper	Abraham Lincoln	Termination	3 mo.	4/14/2016
Spivey	LaNeasa	Paraprofessional	Desert Foothills	Resignation	1	4/29/2016
Taber	Terry	KidSpace Asst.	Sweetwater	Resignation	1	5/24/2016
Tan	Ann Sheila	Special Ed. Asst.	Sweetwater	Resignation	1	5/24/2016
Valdez	Sally	Bus Assistant	Transportation	Resignation	2 mo.	4/26/2016
Verdugo	Rakell	KidSpace Asst.	John Jacobs	Resignation	1	5/9/2016
Villegas	Julie	Food Service Helper	Richard Miller	Resignation	2 mo.	5/9/2016
Wacker	Angela	Paraprofessional	Mountain View	Resignation	1	5/24/2016
Welch	Lisa	Paraprofessional	Tumbleweed	Resignation	4	5/24/2016

**II. EMPLOYMENT****A. ADMINISTRATIVE**

<b>LAST NAME</b>	<b>FIRST</b>	<b>POSITION</b>	<b>(E)XISTING OR (N)EW</b>	<b>LOCATION</b>
Hauck	Cassandra	Assistant Principal	E	Mountain View
McDivitt	Kara	Assistant Principal	E	Washington

**RECOMMENDED PERSONNEL ACTIONS****May 26, 2016****II. EMPLOYMENT (continued)****B. CERTIFIED**

<b>LAST NAME</b>	<b>FIRST</b>	<b>POSITION</b>	<b>(E)XISTING OR (N)EW</b>	<b>LOCATION</b>	<b>16-17 FY</b>	
Allen	Megan	Teacher-2nd Grade	E	Sunnyslope	16-17 FY	
Amos	Abygail	Teacher-2nd Grade	E	Shaw Butte	16-17 FY	
Anderson	Sheryl	Student Service Specialist	E	Palo Verde	16-17 FY	
Breon	Lindsay	Teacher-PE	E	Washington	16-17 FY	Rescinded Resignation Returning from LOA
Bruzonsky	Adria	Teacher-LD	E	Palo Verde	16-17 FY	
Burris	Kayla	Teacher-1st Grade	E	Lakeview	16-17 FY	
Clark	Joy	Teacher-3rd Grade	E	Ironwood	16-17 FY	Rescinding LOA Request
Collins	Melina	Teacher-3rd Grade	E	Alta Vista	16-17 FY	
Crowell	Sandra	Teacher-CCB	E	Ironwood	16-17 FY	
Doyle	Deborah	Teacher-Music	E	Moon Mountain Acacia	16-17-FY	
Duffy	Patricia	Teacher-LD	E		16-17 FY	
Firkus	Barbara	Academic Intervention Specialist	E	Palo Verde	16-17 FY	Rescinded Resignation
Frick	Allison	Teacher-1st Grade	E	Lookout Mt.	16-17 FY	
Heaney	Elizabeth	Teacher-CCSC	E	Cactus Wren	16-17 FY	
Heiner	Tracy	Teacher-Art	E	Sweetwater	16-17 FY	
Horner-Maroney	Andrea	Teacher-LD	E	Sunnyslope	16-17 FY	
Karbginsky	Brittani	Teacher-6th Grade	E	Alta Vista	16-17 FY	
Kohn	Adam	Teacher-6th Grade	E	Sahuaro	16-17 FY	
McFarlane	Jillian	Teacher-5th Grade	E	Arroyo	16-17 FY	
Navarrete Valenzuela	Julio	Student Service Specialist	E	Sunnyslope	16-17 FY	

# RECOMMENDED PERSONNEL ACTIONS

May 26, 2016

## EMPLOYMENT

### B. CERTIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION		
Olmud	Wendy	Teacher-Reading	E	Royal Palm	16-17 FY	Returning from LOA
Pfeifer	Sarah	Teacher-3rd Grade	E	Shaw Butte	16-17 FY	
Phillips	Mardi	Teacher-1st Grade	E	Cactus Wren	16-17 FY	
Rachel	Deborah	Teacher-3rd Grade	E	Ironwood	16-17 FY	Rescinding Retirement
Rodriguez	Monica	Teacher-Music	E	Acacia/Moon Mountain	16-17 FY	
Sandoval Izelo	Nancy	Teacher-4th Grade	E	Ocotillo	16-17 FY	
Smathers	Kathryn	Teacher-CCSC	E	Sunset	16-17 FY	Returning from LOA
Snader	Sally	Teacher-CCSC	E	Sweetwater	16-17 FY	
Sonchik	Janelle	Academic Intervention Specialist	E	Washington	16-17 FY	
Torrez	Tina	Teacher-6th Grade	E	Royal Palm	16-17 FY	
Vicain	Darbie	Teacher-Math	E	Orangewood	16-17 FY	Returning from LOA
Work	Erin	Teacher-5th Grade	E	Richard Miller	16-17 FY	

### C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR	LOCATION
N/A				

### D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Carrasco	Romelia	Paraprofessional	E	Manzanita
Comtois	Katrina	Crossing Guard	E	Sunset
Frank	Stephanie	KidSpace Asst.	E	Acacia
Neilson	Victoria	Personal Care Provider	E	Sweetwater
Oilund	Jessica	KidSpace Asst.	E	Ironwood
Orozco Barrios	Luz	Food Service Clerk	E	Food Service
Plaum	Sara	KidSpace Asst.	E	Abraham Lincoln
Quintero	Maria	KidSpace Asst.	E	Cactus Wren
Thueringer	Brandilynne	KidSpace Asst.	E	Sunset



**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          x          </u>	Action
		<u>                          </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u>                          </u>	Information
		<u>                          </u>	1 <sup>st</sup> Reading

DATE: May 26, 2016

AGENDA ITEM: \*Out-of-State Travel

INITIATED BY: Dr. Maggie Westhoff,  
Director of Professional  
Development

SUBMITTED  
BY: Dr. Maggie Westhoff, Director  
of Professional Development

PRESENTER AT GOVERNING BOARD MEETING: Dr. Maggie Westhoff, Director of Professional Development

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA


Funding Source: NA  
Budgeted: NA

The following out-of-state travel request has been reviewed and are recommended for approval:

1. Debbie Gasiorek is requesting out of state travel to attend the 2016 National School Nutrition Annual Conference in San Antonio, TX from July 8 – 14, 2016. Ms. Gasiorek will network with current nutrition professionals and attend education sessions to enhance her professional development. As president of the Arizona School Nutrition Association, Ms. Gasiorek will be recognized for her years of service at the red carpet event and opening session. In addition, all of the conference expenses are paid for by the School Nutrition Association of Arizona.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent 

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6  
DATE OF BOARD AGENDA ITEM - May 26, 2016

**OUT-OF-STATE TRAVEL REQUEST FORM**

<b>Name of Traveler(s)</b> <i>(as it appears on your driver's license)</i>	<b>Position</b>	<b>School/Department</b>
Debbie Ann Gasiorek	Nutrition Services Program Supervisor	Nutrition Services Department

**CONFERENCE INFORMATION:**

CONFERENCE TITLE:	Annual National conference--School Nutrition Association				
TRAVEL DATES:	July 8- July 14, 2016				
CONFERENCE LOCATION:	San Antonio, TX				
SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)				<b>Total</b>
<b>Registration Account Code:</b>			<b>6331</b>		\$ 0.00
SOURCE OF FUNDING: Description:	Travel Funds (Funding Source)				<b>Total</b>
<b>Travel Account Code:</b>			<b>6580</b>		\$ 0.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)				<b>Total</b>
<b>Substitute Account Code:</b>			<b>6129</b>		\$ 0.00

**PURPOSE OF TRAVEL:** While attending the 2016 National School Nutrition Annual Conference, Debbie Gasiorek will network with current nutrition professionals and attend education sessions to enhance her professional development. As president of the Arizona School Nutrition Association, Debbie will be recognized for her years of service at the red carpet event and opening session. In addition, all of the conference expenses are paid for by the School Nutrition Association of Arizona.

**MAXIMUM COSTS:**

REGISTRATION FEE:	\$
MEALS	\$
LODGING:	\$
SUBSTITUTES	\$
<b>TRANSPORTATION:</b>	\$
AIR	\$
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
<b>TOTAL COST:</b>	\$ 0.00

**SIGNATURES**

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Budget Manager

**COMMENTS:**

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>                          </u>	Discussion
		<u>                          </u>	Information
DATE:	May 26, 2016	<u>                          </u>	1 <sup>st</sup> Reading

AGENDA ITEM: \*Award of Contract - Bid #16.001 Commercially Purchased Pizza

INITIATED BY:	<u>Connie Parmentar, Director of Nutrition Services</u>	SUBMITTED BY:	<u>Cathy Thompson, Director of Business Services</u>
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PRESENTER AT GOVERNING BOARD MEETING:	<u>Connie Parmentar, Director of Nutrition Services</u>
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

BBA

**SUPPORTING DATA**

Funding Source: Nutrition Services  
Budgeted: Yes

On April 15, 2016, the District issued Bid No. 16.001, Commercially Purchased Pizza. The purpose of this request is to provide pizza for the Nutrition Services Department. The solicitation also allows pizza to be purchased in smaller quantities for special events. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Thirteen (13) vendors were notified of the Bid. Four (4) responsive, responsible bids were received and opened on May 2, 2016. Connie Parmenter, Director of Nutrition Services, Anita Hotchkiss and Mellissa Anderson, Purchasing/Contracts Agents, evaluated the bids and recommend Sardella's Pizza & Wings for award in the amount of \$6.50 per pizza for 16" cheese or pepperoni.

The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation is available for review in the Purchasing Department.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the BID #16.001. Commercially Purchased Pizza to Sardella's Pizza & Wings.

Superintendent 

Agenda Item \*II.E.



May 26, 2016

Award of Contract - Bid #16.001 Commercially Purchased Pizza

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

PIZZA SPECIFICATION	Big Daddy Catering Cost per pizza	Domino's Cost per pizza	Hot Pizzas, LLC Cost per pizza	Sardella's Cost per pizza
Jr High (cheese)	\$6.80	\$7.50	\$7.35	\$6.50
Jr High (one item )	\$6.90	\$7.50	\$7.35	\$6.50
Other schools/catering events (cheese)	\$7.00	\$7.50	\$8.00	\$6.50
Other schools/catering events (more than one item)	\$7.00 +	\$7.50 +	\$8.00 +	\$6.50 +
<b>Total</b>	<b>\$140,885.10</b>	<b>\$154,672.50</b>	<b>\$151,578.55</b>	<b>\$134,049.50</b>
	ea. additional item is \$.75 to \$1 extra	ea. additional item is \$.50 to \$.75 extra	ea. additional item is \$1.25 to \$2 extra	ea. additional item is \$1 extra

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>                          </u>	Discussion
		<u>                          </u>	Information
DATE:	May 26, 2016	<u>                          </u>	1 <sup>st</sup> Reading

AGENDA ITEM: \*Award of Contract - Bid #16.002 Commercially Purchased Milk, Juice and Dairy Products

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INITIATED BY:	Connie Parmentar, Director of Nutrition Services	SUBMITTED BY:	Cathy Thompson, Director of Business Services
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PRESENTER AT GOVERNING BOARD MEETING:	Connie Parmentar, Director of Nutrition Services
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY  
CITATION:

                           BBA

**SUPPORTING DATA**

Funding Source: Nutrition Services  
Budgeted: Yes

On April 15, 2016, the District issued Bid No. 16.002, Commercially Purchased Milk, Juice and Dairy Products. The purpose of this request is to obtain a firm to provide milk, juice and dairy products to the District. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Fourteen (14) vendors were notified of the Bid. Four (4) responsive, responsible bids were received and opened on May 06, 2016. Connie Parmenter, Director of Nutrition Service, Anita Hotchkiss and Melissa Anderson, Purchasing/Contracts Agents, evaluated the bids and recommend Aikins Distribution for award.

The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation is available for review in the Purchasing Department.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the BID #16.002. Commercially Purchased Milk, Juice and Dairy Products to Aikins Distribution.

Superintendent 

May 26, 2016

\*Award of Contract - Bid #16.002 Commercially Purchased Milk, Juice and Dairy Products

## WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

ITEM #	SPECIFICATION	UNIT	ANNUAL USAGE BY UNIT/CASE	Aikins Distribution	Lively	Shamrock Dairy	Schade
	Juice must be fresh / never frozen						
	100% Orange Juice - Need % of Vitamin C	4 oz.	692,475	\$86,905.61	\$103,040.28	\$107,333.62	\$103,871.25
	100% Apple Juice	4 oz.	2,518,000	\$306,692.40	\$374,678.40	\$333,383.20	\$327,340.00
	<b>Total Non Frozen Juice Bid</b>						
	Fat Free Chocolate	8 oz carton	3,272,640	\$461,442.24	\$551,767.10	\$484,023.45	\$480,096.28
	1% White Milk	8 oz. carton	2,357,180	\$325,290.84	\$352,162.69	\$315,626.40	\$357,348.48
	Fat Free White	8 oz. carton	65,660	\$9,520.70	\$9,441.91	\$8,513.16	\$9,632.32
	<b>Total Non Vending Milk portion</b>						
	Non-Fat Yogurt - Plain	Quart	3,500	\$8,750.00	\$7,174.65	\$9,520.00	\$7,875.00
	Cottage Cheese - Lowfat	5 lb.	2,500	\$15,000.00	\$10,876.00	\$12,575.00	\$18,000.00
	Sour Cream	5 lb.	3,500	\$18,375.00	\$18,346.65	\$22,890.00	\$19,950.00
	Buttermilk	½ gal.	5,000	\$9,400.00	\$6,366.00	\$7,250.00	\$7,450.00
	Homogenized Milk*	1 gal.	40	\$106.00	\$90.47	\$98.00	\$99.60
	<b>Total Other Dairy portion</b>			<b>\$1,241,482.79</b>	<b>\$1,433,944.15</b>	<b>\$1,301,212.83</b>	<b>\$1,331,662.93</b>

BBA

24.

**May 26, 2016**

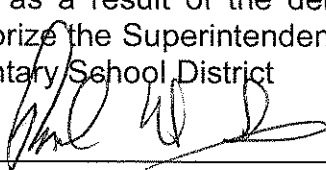
\*Resolution To Approve Reduction In Pupil Square Footage - Sunburst Elementary School  
Portable Building No. 1006

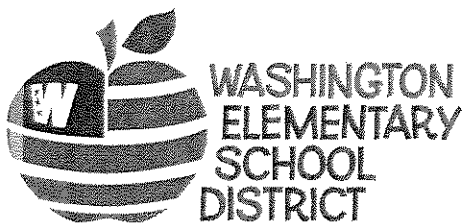
Pursuant to A.R.S. §15-341, a school district Governing Board must notify the School Facilities Board with written approval when a reduction of pupil square footage of any grade level without consideration for replacement occurs. The signature of the Governing Board President on a resolution authorizing the reduction is required and the resolution is contained in the back-up for this agenda item.

**SUMMARY AND RECOMMENDATION**

It is recommended that the resolution approving the reduction of pupil square footage at Sunburst Elementary School as a result of the demolition of Classroom Portable Building No. 1006 be approved and authorize the Superintendent to execute the necessary documents on behalf of the Washington Elementary School District

Superintendent \_\_\_\_\_





## Superintendent's Office

Dr. Paul Stanton, Superintendent

4650 W. Sweetwater Ave. • Glendale, AZ 85304

602-347-2600

Paul.Stanton@wesdschools.org • wesdschools.org

# RESOLUTION REQUESTING APPROVAL FROM THE ARIZONA STATE SCHOOL FACILITIES BOARD

To remove Sunburst Elementary School Portable Building No. 1006 From the District  
Square Footage Inventory

- **Whereas**, in 2011 this portable classroom building ceased to be used for classrooms at Sunburst Elementary School;
- **Whereas**, the portable building with its advanced age has met and exceeded its useful service life;
- **Whereas**, several significant deficiencies, including moisture and pest infiltration in crawl space, deteriorated subfloor, non-compliant restrooms, non-compliant life safety systems were observed in this portable building;
- **Whereas**, the Washington Elementary School District Capital Projects and Maintenance Departments determined that portable classroom building 1006 to be unfit for students or any other occupant due to potential health and safety hazards;
- **NOW THEREFORE BE IT RESOLVED** that the Governing Board of Washington Elementary School No. 6 formally requests that the Arizona State Facilities Board approve the removal of the referenced structure from the Washington Elementary School District building inventory and per pupil square footage totaling 1,917 square feet.

Signature \_\_\_\_\_

**Aaron Jahneke**  
**Governing Board President**

Date \_\_\_\_\_

Governing Board: Aaron Jahneke, President • Ciorinda Graziano, Vice President

Bill Adams, Member • Larry Herrera, Member • Tee Lambert, Member

Dr. Paul Stanton, Superintendent

## WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Paul Stanton, Superintendent            Discussion  
DATE: May 26, 2016            Information  
           1<sup>st</sup> Reading

AGENDA ITEM: \*Amendment to Intergovernmental Agreement with the Arizona Department of Economic Security for the Refugee School Impact Grant 2015-2016

INITIATED BY: Dorothy Watkins, Administrator of Social Services  
SUBMITTED BY: Dorothy Watkins, Administrator of Social Services

PRESENTER AT GOVERNING BOARD MEETING: Dorothy Watkins, Administrator of Social Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

### SUPPORTING DATA

Funding Source: Refugee School Impact Grant,  
Department of Economic Security  
Budgeted: \$40,375.79

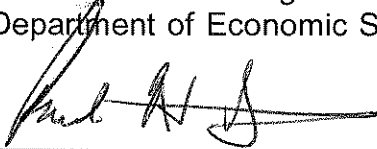
The Refugee School Impact Grant's purpose is to ensure that all refugee students have access to qualified teachers, and other staff who are prepared to meet the diverse needs of refugee students. The Refugee School Impact Grant was initially awarded to the District during the 2013-2014 school year for a total of 3 years. The 2015-2016 grant was initially reviewed by District legal counsel and approved by the Board on July 9, 2015.

The purpose of this amendment is to increase the reimbursement ceiling for the 2015-2016 school year from \$23,000.00 to \$40,375.79.

The grant will be administered by the District Administrator of Social Services.

### SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the revised Intergovernmental Agreement with the Arizona Department of Economic Security and authorize the Superintendent to sign the amendment.

Superintendent 

## Intergovernmental Agreement CONTRACT AMENDMENT

<b>1. CONTRACTOR (Name and address)</b>  County of Maricopa Washington Elementary School District #6 4650 West Sweetwater Avenue Glendale, AZ 85304	<b>2. CONTRACT ID NUMBER</b>  ADES14-062069
<b>3. AMENDMENT NUMBER</b> Four (4)	
<b>4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT</b>  The purpose of this Amendment is to revise the contract reimbursement ceiling. Pursuant to the Intergovernmental Agreement (IGA), Section 4.0, <u>Amendments or Modifications</u> and Section 7.0, <u>Manner of Financing</u> :  <b>Funding</b> <ul style="list-style-type: none"> <li>The contract reimbursement ceiling for the period of August 15, 2015 through August 14, 2016 is revised from \$23,000.00 to \$40,375.79.</li> </ul> <p>Therefore, the Itemized Service Budget for the period of August 15, 2015 through August 14, 2016 is revised and attached.</p>	
<b>5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.</b>	
<b>6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY</b>	<b>7. NAME OF CONTRACTOR</b> County of Maricopa Washington Elementary School District #6
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIVIDUAL
TYPED NAME	TYPED NAME
TITLE	TITLE
DATE	DATE
IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.	
<b>ARIZONA ATTORNEY GENERAL'S OFFICE</b>	
BY:	BY:
ASSISTANT ATTORNEY GENERAL	PUBLIC AGENCY LEGAL COUNSEL
DATE:	DATE:



# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>X</u>	Action
		<u>      </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u>      </u>	Information
		<u>      </u>	1 <sup>st</sup> Reading

DATE: May 26, 2016

AGENDA ITEM: \*Extension and Renewal of Annual Contracts for Specified Goods and Services

INITIATED BY:	Howard Kropp, Director of Purchasing	SUBMITTED BY:	Cathy Thompson, Director of Business Services
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PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA

Funding Source: Various  
Budgeted: Yes

Attached is information for the contracts that have been previously awarded by the Governing Board. These contracts will soon be expiring. Because performance under these contracts has been satisfactory, extension of these contracts is recommended. No school or department can spend more than is budgeted without prior approval from the Finance Department.

The estimated requirements cover the period of the contract and are reasonable and continuing. A multi-term contract encourages effective competition and promotes economies in school district procurement.

Copies of the individual contracts are available for review in the Purchasing Department.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the extension and renewal of annual contracts for specified goods and services.

Superintendent 

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Contract Title</b>	15.002, Grocery and Retail Supplies
<b>Vendor(s)</b>	Costco Wholesale
<b>Board Approval</b>	May 14, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$83,768.76
<b>Contract Title</b>	14.003, Conference & Banquet Services
<b>Vendor(s)</b>	
Black Canyon Conference Center	Sheraton Crescent Hotel
<b>Board Approval</b>	June 26, 2014
<b>Proposed Extension</b>	Second
<b>Renewal Options Remaining</b>	Two
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$39,086.44
<b>Contract Title</b>	15.017, Art Supplies
<b>Vendor(s)</b>	
Blick Art Materials	School Specialty
Marjon Ceramics	Standard Stationery Supply
Office Depot	Triarco Arts & Crafts
Pyramid School Products	
<b>Board Approval</b>	May 25, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$103,893.83
<b>Contract Title</b>	14.002, District Travel Services
<b>Vendor(s)</b>	
Guided Discoveries	Sundance/American Express Travel
Lakeland Tours	Terra Travel
<b>Board Approval</b>	June 12, 2014
<b>Proposed Extension</b>	Second
<b>Renewal Options Remaining</b>	Two
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$73,861.50
<b>Contract Title</b>	12.020 Student Identification System
<b>Vendor(s)</b>	Dorian Studio, Inc.
<b>Board Approval</b>	April 11, 2013
<b>Proposed Extension</b>	Third
<b>Renewal Options Remaining</b>	One
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$19,133.50

THERE IS AVAILABLE BUDGET CAPACITY:

**FINANCE**

<b>Contract Title</b>	11.032, Bond Underwriting Services
<b>Vendor(s)</b>	Piper Jaffray & Co.
<b>Board Approval</b>	April 26, 2012
<b>Proposed Extension</b>	Fourth and Final
<b>Renewal Options Remaining</b>	None
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$0.00

<b>Contract Title</b>	11.033, Financial Consulting Services
<b>Vendor(s)</b>	Stifel, Nicolaus & Company <i>(formerly Stone &amp; Youngberg)</i>
<b>Board Approval</b>	April 26, 2012
<b>Proposed Extension</b>	Fourth and Final
<b>Renewal Options Remaining</b>	None
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$0.00

<b>Contract Title</b>	13.008, Banking Services
<b>Vendor(s)</b>	Wells Fargo Bank
<b>Board Approval</b>	May 9, 2013
<b>Proposed Extension</b>	Three
<b>Renewal Options Remaining</b>	One
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$33,136.85

<b>Contract Title</b>	13.007, Financial & Compliance Audit Services
<b>Vendor(s)</b>	Heinfeld, Meech & Co
<b>Board Approval</b>	March 13, 2014
<b>Proposed Extension</b>	Second
<b>Renewal Options Remaining</b>	Two
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$47,805.00

THERE IS AVAILABLE BUDGET CAPACITY:

**CAPITAL PROJECTS**

<b>Contract Title</b>	14.004, Moving and Relocation Services
<b>Vendor(s)</b>	
Beltman Graoup	Graebel Lightning Movers
Desert View Logistics	S&M Moving Systems
<b>Board Approval</b>	June 12, 2014
<b>Proposed Extension</b>	Second and Final
<b>Renewal Options Remaining</b>	None
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$95,252.00

THERE IS AVAILABLE BUDGET CAPACITY:

**COMMUNICATION SERVICES**

Contract Title	11.020, On-line Resources to Support Social Studies
Vendor(s)	Proquest
Board Approval	April 12, 2012
Proposed Extension	Fourth and Final
Renewal Options Remaining	None
Proposed 2016-2017 Expenditures	To be used on an as-needed basis.
Expended-To-Date 2015-2016	\$9,400.00
Contract Title	12.005, Printing on Demand Services
Vendor(s)	Complete Print Shop
Century Graphics	
Board Approval	June 28, 2012
Proposed Extension	Fourth and Final
Renewal Options Remaining	None
Proposed 2016-2017 Expenditures	To be used on an as-needed basis.
Expended-To-Date 2015-2016	\$57,198.99

THERE IS AVAILABLE BUDGET CAPACITY:

**HUMAN RESOURCES**

Contract Title	12.003, Background Checks
Vendor(s)	Universal Background Screening
Board Approval	June 28, 2012
Proposed Extension	Fourth and Final
Renewal Options Remaining	None
Proposed 2016-2017 Expenditures	To be used on an as-needed basis.
Expended-To-Date 2015-2016	\$45,000.00

Contract Title	12.002, Drug Testing Diagnostics
Vendor(s)	Quest Diagnostics
Board Approval	June 28, 2012
Proposed Extension	Fourth and Final
Renewal Options Remaining	None
Proposed 2016-2017 Expenditures	To be used on an as-needed basis.
Expended-To-Date 2015-2016	\$5,500.00

## THERE IS AVAILABLE BUDGET CAPACITY:

## MAINTENANCE SERVICES

<b>Contract Title</b>	15.010, Bulk Fertilizer
<b>Vendor(s)</b>	Fertizona-Fennemore
<b>Board Approval</b>	July 9, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	None
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$20,000.00
<b>Contract Title</b>	14.011, Plumbing Parts and Supplies
<b>Vendor(s)</b>	
BAVCO Backflow Apparatus	Central Arizona Supply
Brown's Partsmaster	Winston Water Cooler of Phoenix
Canyon Pipe & Supply	
<b>Board Approval</b>	July 10, 2014
<b>Proposed Extension</b>	Second
<b>Renewal Options Remaining</b>	Two
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$33,531.23
<b>Contract Title</b>	14.008, Non-Vehicular Glass Replacement
<b>Vendor(s)</b>	Glendale Glass Inc.
<b>Board Approval</b>	July 10, 2014
<b>Proposed Extension</b>	Second
<b>Renewal Options Remaining</b>	Two
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$11,800.00
<b>Contract Title</b>	15.008, Trash Removal and Recycle Material Services
<b>Vendor(s)</b>	Republic West
<b>Board Approval</b>	June 11, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$147,678.64
<b>Contract Title</b>	14.013, Tree Trimming Services
<b>Vendor(s)</b>	Asplundh Tree Expert Company
<b>Board Approval</b>	July 10, 2014
<b>Proposed Extension</b>	Second
<b>Renewal Options Remaining</b>	Two
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$23,800.00

<b>Contract Title</b>	14.012, Life and Safety Services
<b>Vendor(s)</b>	National Fire Control
<b>Board Approval</b>	September 11, 2014
<b>Proposed Extension</b>	Second
<b>Renewal Options Remaining</b>	Two
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$104,558.26

<b>Contract Title</b>	14.006, Ballfield Lighting Maintenance
<b>Vendor(s)</b>	Corbins Service Electric
<b>Board Approval</b>	April 10, 2014
<b>Proposed Extension</b>	Three
<b>Renewal Options Remaining</b>	One
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$56,108.00

**THERE IS AVAILABLE BUDGET CAPACITY:      NUTRITION SERVICES**

<b>Contract Title</b>	15.011, Commercially Purchased Bakery Products
<b>Vendor(s)</b>	Holsum Bakery Shamrock Foods
<b>Board Approval</b>	May 28, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$150,000.00

<b>Contract Title</b>	11.036, Armored Car Service
<b>Vendor(s)</b>	Dunbar Armored
<b>Board Approval</b>	May 25, 2015
<b>Proposed Extension</b>	Fourth and Final
<b>Renewal Options Remaining</b>	None
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$36,586.32

<b>Contract Title</b>	15.015, Commercially Purchased Fruits and Vegetables
<b>Vendor(s)</b>	Willie Itule Produce Shamrock Foods Stern Produce
<b>Board Approval</b>	July 31, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$420,000.00

THERE IS AVAILABLE BUDGET CAPACITY:

## TRANSPORTATION SERVICES

<b>Contract Title:</b>	15.018, Bus/Vehicle Parts, Lubricants/Fluids, Radiator Repair and Repair Services
<b>Vendor(s):</b>	
AAPAK	Pioneer Distributing
Arizona Brake & Clutch	O'Reilly Auto Parts
Canyon State Bus	Southwest Diesel and Electric
Cummins Rocky Mountain	The Lighthouse
Firebird Truck and Auto Body	
<b>Board Approval</b>	August 27, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended to date 2015-2016</b>	\$140,680.74
<b>Contract Title</b>	15.006, Drug & Alcohol Testing - Transportation
<b>Vendor(s)</b>	MDT Services & Mobile Drug Testing
<b>Board Approval</b>	June 11, 2015
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$30,000.00
<b>Contract Title</b>	14.001, Contract Transportation
<b>Vendor(s)</b>	
Care Transit, LLC.	Desert Breeze Transportation
ComTrans	Reliable Transit Services, Inc.
<b>Board Approval</b>	February 13, 2014
<b>Proposed Extension</b>	First
<b>Renewal Options Remaining</b>	Three
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$95,500.00

THERE IS AVAILABLE BUDGET CAPACITY:

NO COST TO THE DISTRICT:

<b>Contract Title</b>	13.002, Community Mobile Dental Program
<b>Vendor(s)</b>	Community Dental Services
<b>Board Approval</b>	August 22, 2013
<b>Proposed Extension</b>	Third
<b>Renewal Options Remaining</b>	One
<b>Proposed 2016-2017 Expenditures</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016</b>	\$0.00

AGENDA ITEM: \*District Representative for Procurement Protests for Fiscal Year 2016-2017

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195
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Funding Source: N/A  
Budgeted: N/A

It is recommended that Cathy Thompson, Director of Business Services, be appointed the District Representative to resolve Procurement Protests.

It is recommended that the Governing Board appoint Cathy Thompson, Director of Business Services, as the District Representative for Procurement Protests.

Superintendent 



**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>                          </u>	Discussion
		<u>                          </u>	Information
DATE:	May 26, 2016	<u>                          </u>	1 <sup>st</sup> Reading

AGENDA ITEM: \* Annual Intergovernmental Cooperative Purchase Agreement with the Mohave Educational Services Cooperative (MESC)

INITIATED BY:	Howard Kropp, Director of Purchasing	SUBMITTED BY:	Cathy Thompson, Director of Business Services
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PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services.

A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

A copy of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

Note: There may be expenditures with some designated vendors, but not through MESC. Expenditures could be charged to WESD's own contracts or other cooperative agreements.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the extension and renewal of annual contracts for specified goods and services.

Superintendent 

Agenda Item: \*II.K.

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	Smartschoolsplus (dba: Smartworksuplus)
<b>Description of Purchase:</b>	Temporary employment and recruitment services.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Human Resources/M&O
<b>Expended-To-Date 2015-2016:</b>	\$0.00

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	Arizona Restaurant Supply
<b>Description of Purchase:</b>	Nutrition Service Equipment & Walk-in Coolers/Freezers
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Nutritional Services/M&O
<b>Expended-To-Date 2015-2016:</b>	\$685,507.96

<b>Vendor(s):</b>	National Restaurant Supply
<b>Description of Purchase:</b>	Food Service Equipment
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Nutritional Services/M&O
<b>Expended-To-Date 2015-2016:</b>	\$172,677.57

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	CDW Government, Inc.
<b>Description of Purchase:</b>	Computer hardware, software and peripherals.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments M&O/Indirect costs
<b>Expended-To-Date 2015-2016:</b>	\$182,721.84

<b>Vendor(s):</b>	Netsian Technologies Group
<b>Description of Purchase:</b>	Structured Cable (E-rate Eligible)
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Management Information Systems/M&O
<b>Expended-To-Date 2015-2016:</b>	\$0.00

<b>Vendor(s):</b>	Logicalis, Inc. (formerly Network Infrastructure)
<b>Description of Purchase:</b>	Cabling projects, including additional network lines/drops throughout the District, schools and administrative sites.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Management Information Systems/M&O
<b>Expended-To-Date 2015-2016:</b>	\$612,854.38

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

<b>Vendor(s):</b>	QCM Technologies
<b>Description of Purchase:</b>	Software and technology support.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Management Information Systems/M&O
<b>Expended-To-Date 2015-2016:</b>	\$30,069.50
<b>Vendor(s):</b>	Blue Label Power, Inc.
<b>Description of Purchase:</b>	Laptop batteries/ projector lamps
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Management Information Systems/M&O
<b>Expended-To-Date 2015-2016:</b>	\$22,223.52
<b>Vendor(s):</b>	Apple, Inc.
<b>Description of Purchase:</b>	Apple computers and accessories.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Management Information Systems/M&O
<b>Expended-To-Date 2015-2016:</b>	\$2,621.36
<b>Vendor(s):</b>	Dual Core, LLC DBA: Identicard Systems
<b>Description of Purchase:</b>	ID Badges, printers, software
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Management Information Systems/M&O
<b>Expended-To-Date 2015-2016:</b>	\$0.00
<b>Vendor(s):</b>	Kronos
<b>Description of Purchase:</b>	Time management system and maintenance.
<b>Department/School Funding:</b>	Management Information Systems/M&O
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Expended-To-Date 2015-2016:</b>	\$0.00

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	Canyon State Bus Sales
<b>Description of Purchase:</b>	New and used buses, bus repair and related spare parts.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Transportation/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$359,453.87
<b>Vendor(s):</b>	Auto Safety House
<b>Description of Purchase:</b>	New and used buses, bus repair and related spare parts.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Transportation/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$39,265.80

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

<b>Vendor(s):</b>	RWC International
<b>Description of Purchase:</b>	Bus - Service/Parts
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Transportation/Individual Departments/Capital
<b>Expended 2012-2013:</b>	\$130,782.49
<b>Vendor(s):</b>	Jasper Engines & Transmissions
<b>Description of Purchase:</b>	Remanufactured engines and transmissions.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Transportation/Individual Departments/Capital
<b>Expended 2012-2013:</b>	\$0.00

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	Fire Security Electronics & Communications, Inc.
<b>Description of Purchase:</b>	Inspection, installation and maintenance of fire and security alarms and intercom systems.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$31,583.45
<b>Vendor(s):</b>	Midstate Mechanical, Inc. (formerly Mechanical Maintenance)
<b>Description of Purchase:</b>	maintenance and repair of HVAC chiller system as well as plumbing services.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$0.00

<b>Vendor(s):</b>	Intelligent Irrigation Systems
<b>Description of Purchase:</b>	Irrigation Consulting/Installation/Monitoring
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Capital Projects/Maintenance
<b>Expended-To-Date 2015-2016:</b>	\$11,088.00
<b>Vendor(s):</b>	Climatec Building Technology
<b>Description of Purchase:</b>	Inspection, installation and maintenance of fire and security alarms, intercom systems, clocks, and media management.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$2,303.26

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

<b>Vendor(s):</b>	ECD Systems, LLC. (formerly Safeguard Security and Communications)
<b>Description of Purchase:</b>	Maintenance and repair of fire alarm systems, security systems, intercoms, clocks, and media management.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$421,397.24
<b>Vendor(s):</b>	Schooldude.com
<b>Description of Purchase:</b>	Annual maintenance direct and preventative maintenance service.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O
<b>Expended-To-Date 2015-2016:</b>	\$20,869.51
<b>Vendor(s):</b>	Norcon Industries
<b>Description of Purchase:</b>	Carpet, floor covering and concrete floor applications; carpet removal/installation; theater draperies, rigging & lighting equipment.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$800.00
<b>Vendor(s):</b>	Simpson Norton Corporation
<b>Description of Purchase:</b>	Purchase of utility vehicles and equipment.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O
<b>Expended-To-Date 2015-2016:</b>	\$5,000.00
<b>Vendor(s):</b>	A & G Turf Equipment
<b>Description of Purchase:</b>	Purchase of power equipment and services.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O/Capital
<b>Expended-To-Date 2015-2016:</b>	\$2,000.00
<b>Vendor(s):</b>	University Termite and Pest Control, Inc.
<b>Description of Purchase:</b>	Pest control services.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O
<b>Expended-To-Date 2015-2016:</b>	\$1,000.00
<b>Vendor(s):</b>	Associated Fence
<b>Description of Purchase:</b>	JOC for various types of fencing.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance/M&O
<b>Expended-To-Date 2015-2016:</b>	\$0.00

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

<b>Vendor(s):</b>	Canyon State Oil
<b>Description of Purchase:</b>	Vehicle Lubricants
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance Department/M&O
<b>Expended 2012-2013:</b>	\$0.00
<b>Vendor(s):</b>	North American Lubricants
<b>Description of Purchase:</b>	Vehicle Lubricants
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Maintenance Department/M&O
<b>Expended 2012-2013:</b>	\$0.00

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	Baystone Financial (through Kansas State Bank)
<b>Description of Purchase:</b>	Copiers (tax-exempt lease purchase financing).
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/M&O
<b>Expended-To-Date 2015-2016:</b>	\$443,688.76
<b>Vendor(s):</b>	Arizona Furnishings
<b>Description of Purchase:</b>	Replacement of classroom and office furniture.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/Soft and Unrestricted Capital
<b>Expended-To-Date 2015-2016:</b>	\$386,254.52
<b>Vendor(s):</b>	Edupoint Educational Systems
<b>Description of Purchase:</b>	Student information system software (Synergy).
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Indirect Costs
<b>Expended-To-Date 2015-2016:</b>	\$145,337.92
<b>Vendor(s):</b>	Follett School Solutions
<b>Description of Purchase:</b>	Scanners and barcodes for library books. New/Used Textbooks and Materials
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/M&O
<b>Expended-To-Date 2015-2016:</b>	\$2,603.69
<b>Vendor(s):</b>	Hillyard
<b>Description of Purchase:</b>	Custodian supplies and equipment.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/Unrestricted Capital and M&O
<b>Expended-To-Date 2015-2016:</b>	\$347,790.40

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

<b>Vendor(s):</b>	Konica Minolta Business Solutions
<b>Description of Purchase:</b>	Maintenance agreement and equipment.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/M&O
<b>Expended-To-Date 2015-2016:</b>	\$292,992.56
<b>Vendor(s):</b>	Milano Music Center
<b>Description of Purchase:</b>	Musical Instruments, equipment, supplies and repair services.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/Soft Capital
<b>Expended-To-Date 2015-2016:</b>	\$10,945.59
<b>Vendor(s):</b>	Troxell Communications, Inc.
<b>Description of Purchase:</b>	Audio/visual equipment, service and installation.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/Soft and Unrestricted Capital/M&O
<b>Expended-To-Date 2015-2016:</b>	\$30,361.99
<b>Vendor(s):</b>	Universal Athletic Service
<b>Description of Purchase:</b>	Athletic equipment.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/M&O
<b>Expended-To-Date 2015-2016:</b>	\$0.00
<b>Vendor(s):</b>	Wenger Corporation
<b>Description of Purchase:</b>	Musical instruments, equipment, supplies/repair, choral risers and stage equipment.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools and departments/Soft and Unrestricted Capital
<b>Expended-To-Date 2015-2016:</b>	\$0.00

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	Dave Bang & Associates
<b>Description of Purchase:</b>	Purchase and installation of playground equipment and parts.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools/Community Schools/Gifts and Donations
<b>Expended-To-Date 2015-2016:</b>	\$486,987.05

**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

<b>Vendor(s):</b>	DakTronics, Inc.
<b>Description of Purchase:</b>	Purchase scoreboards.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools/Community Schools/Gifts and Donations
<b>Expended-To-Date 2015-2016:</b>	\$11,836.41
<b>Vendor(s):</b>	Shade-n-Net of Arizona
<b>Description of Purchase:</b>	Purchase and installation of pre-engineered shade structures for sun and UV protection coverage over playgrounds and eating/break areas.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Individual schools/Community Schools/Gifts and Donations
<b>Expended-To-Date 2015-2016:</b>	\$63,532.77

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	McCarthy Building Companies, Inc.
<b>Description of Purchase:</b>	Management and performance of job order contracts (JOC).
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services
<b>Expended-To-Date 2015-2016:</b>	\$0.00
<b>Vendor(s):</b>	Progressive Roofing
<b>Description of Purchase:</b>	Installation, repair, and restoration roofing systems.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services
<b>Expended-To-Date 2015-2016:</b>	\$0.00
<b>Vendor(s):</b>	Continental Flooring Company
<b>Description of Purchase:</b>	Carpeting and flooring sales and installation.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services
<b>Expended-To-Date 2015-2016:</b>	\$665,408.81
<b>Vendor(s):</b>	DH Pace
<b>Description of Purchase:</b>	Locking Systems for Doors and Related Hardware
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services
<b>Expended-To-Date 2015-2016:</b>	\$0.00
<b>Vendor(s):</b>	Ace Asphalt
<b>Description of Purchase:</b>	Asphalt Paving
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services
<b>Expended-To-Date 2015-2016:</b>	\$308,781.14



**MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS**

<b>Vendor(s):</b>	SDB Contracting Services
<b>Description of Purchase:</b>	Job Order Contracts (JOC).
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services
<b>Expended-To-Date 2015-2016:</b>	\$0.00
<b>Vendor(s):</b>	Pueblo Mechanical & Controls
<b>Description of Purchase:</b>	Job Order Contracting for various construction trades.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Construction Services
<b>Expended-To-Date 2015-2016:</b>	\$158,517.70

**THERE IS AVAILABLE BUDGET CAPACITY:**

<b>Vendor(s):</b>	The Professional Group Public Consulting
<b>Description of Purchase:</b>	Professional consulting services.
<b>Estimated 2016-2017 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Business Services/M&O
<b>Expended to date 2016-2017:</b>	\$3,250.00



**JH ©**  
**STUDENT ABSENCES AND EXCUSES**

The regular school attendance of a child of school age is required by state law. Regular school attendance is essential for success in school; therefore, absences shall be excused only for necessary and important reasons. Such reasons include illness, bereavement, doctor appointments, other family emergencies, and observance of major religious holidays of the family's faith.

In the event of a necessary absence known in advance, the parent is expected to inform the school; if the absence is caused by emergency, such as illness, the parent is expected to telephone the school office. ~~When a student returns to school following any absence, a note of explanation from the parent is required.~~

**When Absent from School**

State law mandates that the school record reasons for all student absences. Therefore, when a student is absent, it will be necessary for the parent to call the school on or before the day of the absence in order to advise the school as to the reason for the absence. ~~When it is impossible to call on the day of the absence, the school should be notified on the morning the student returns, in time for the student to obtain an admission slip prior to the student's first class.~~ All absences **not verified on or before the day of the absence**, by parental or administrative authorization, will remain unexcused.

If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes.

For absences greater than one (1) day in length, the school should be notified each day of the absence, **unless the school receives prior notification for consecutive absences.**

All personnel will solicit cooperation from parents in the matter of school attendance and punctuality, particularly in regard to the following:

- The scheduling of medical and dental appointments after school hours except in cases of emergency.
- The scheduling of family vacations during school vacation and recess periods.

The school may require an appointment card or a letter from a hospital or clinic when the parent has not notified the school of an appointment of a medical or dental nature.

~~School administrators are authorized to excuse students from school for necessary and justifiable reasons.~~

Adopted: date of manual adoption

**JH ©**  
**STUDENT ABSENCES AND EXCUSES**

LEGAL REF.:

A.R.S.

15-346

15-802

15-806

15-807

15-843

15-873

15-902

CROSS REF.:

JE - Student Attendance

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board  
FROM: Dr. Paul Stanton, Superintendent  
DATE: May 26, 2016  
AGENDA ITEM: Talent Management Update

	<u>        X        </u>	Action
	<u>        X        </u>	Discussion
	<u>                  </u>	Information
	<u>                  </u>	1 <sup>st</sup> Reading

INITIATED BY: Justin Wing, Director of Human Resources  
SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

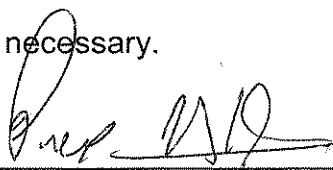
Upon request from the Governing Board, there will be a presentation related to talent management. The updates include the following topics:

1. Exit survey information
2. Classroom staffing and leveling procedures
3. Updates on changes at the District Office

**SUMMARY AND RECOMMENDATION**

No recommendation necessary.

Superintendent



**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>          X          </u>	Discussion
DATE:	May 26, 2016	<u>                          </u>	Information
			1 <sup>st</sup> Reading

**AGENDA**

ITEM: Update Regarding 2016 WESD Bond Task Force

INITIATED BY:	<u>Cathy Thompson, Director of Business Services</u>	SUBMITTED BY:	<u>Cathy Thompson, Director of Business Services</u>
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PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services, and Sue Snyder, Director of Communications and Public Engagement</u>
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

BBA

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

Arizona Revised Statute §15-491 grants public school district Governing Boards authority to call for an election to “decide” whether the bonds of the school district shall be issued and sold for the purpose of raising money for purchasing or leasing school lots, for buildings or renovating school buildings, for supplying school buildings with furniture, equipment and technology, for improving school grounds, for purchasing pupil transportation vehicles or for liquidating any indebtedness already incurred for such purposes.”

During February 2016, a task force of WESD stakeholders was convened to consider the feasibility of having the District hold a bond election in November 2016; to apply WESD’s decision-making process, in conjunction with an interest-based process, in developing a comprehensive bond election recommendation; and to forward the resulting recommendation to the Superintendent and Governing Board for their consideration. The 2016 WESD Bond Task Force met during February and March 2016 to pursue their charge.

Task force members learned and shared information about the following bond-related topics:

- Overview of public school district funding
- Capital funding sources and school improvement bonds
- General age and condition of WESD buildings
- Status of WESD technology and infrastructure
- WESD equipment and vehicle information
- 2016 WESD Capital Improvement Plan development, including identification and prioritization of needs
- Outcome of initial asset review of WESD sites and buildings
- Review of general capital project proposals
- Estimated tax impact of a bond authorization

Agenda Item: III.B.

Subsequently, they brainstormed and evaluated options to address the issues that had come to light. During their March 21, 2016 meeting, task force members made a 100 percent consensus decision to recommend that the Governing Board call for a bond election to take place on November 8, 2016.

Details of the process used by the 2016 WESD Bond Task Force are provided in the materials that follow. Highlights will be presented as an information and discussion item in preparation for the Governing Board's consideration of a WESD special bond election.

**SUMMARY AND RECOMMENDATION**

No action required.

Superintendent \_\_\_\_\_



## Bond Election Recommendation

### **I. Identify the issue from the perspective of involved stakeholders.**

**Issue: Should a recommendation be made to the WESD Governing Board to call for a bond election to take place in November 2016?**

In November 2010, voters authorized the Washington Elementary School District (WESD) to sell up to \$65 million in school improvement bonds. To date, the District has received \$35.5 million in bond proceeds from the 2010 authorization; the remaining \$25.5 million in bonds will be sold in 2016, with proceeds used to complete the planned bond projects by 2018. Bond funds have been spent and will continue to be spent for the purposes that were identified in the 2010 voter information pamphlet:

- Renovation and construction of school buildings
- Site improvements at schools
- Pupil transportation vehicles
- Repair and replacement of roofing, and repair and sealing of parking lot at administrative facilities

While the 2010 bond authorization has enabled WESD to address many important capital projects, additional needs continue to be identified. In fact, \$150 million in capital necessities are projected through 2021, with no reliable source of capital funding expected from the state of Arizona.

### **Involved Stakeholders:**

During February/March 2016, a task force was convened for the purpose of offering a consensus recommendation to the Superintendent and Governing Board regarding a call for a school improvement bond election in November 2016.

Task force members included representatives from various stakeholder groups and from locations throughout the District:

<b>Parents</b>	<b>Community Members</b>	<b>School Staff</b>	<b>Administrative Center Staff</b>
Jolene Madrid	Alyssa Glauber	Jordan Blair	Bert Herzog
Sandy Mendez Benson	Daniel Glauber	Crystal Bustamante	Jill Hicks
Shawna Robles	Pat MacArthur	Penny Hughes	Mike Kramer
	Sanah Miller	Philip Liles	Chris Lieurance
	Stephen Miller	Lynn Smith	Sue Pierce
	Troy Williams	Susie Smith	Cathy Thompson



**II. Identify the options or alternatives that address the issue, including an option to maintain the status quo, utilizing the efficient and sufficient use of research and data. For each option, identify advantages and disadvantages.**

**Research/Data:**

The 2016 Bond Task Force used an interest-based approach in conducting research and analyzing data. Members began by sharing story, i.e., a detailed explanation of the issue from participants' point of view. The majority of financial and technical story was supplied by WESD Director of Business Services Cathy Thompson.

- **Sources of Capital Needs**

- ***Buildings***

- The average age of WESD buildings is 40 years.
    - Seventeen schools are more than 40 years of age, and nine additional schools are over 30 years old.
    - Many buildings will require extensive maintenance, renovation, system upgrades or rebuilding in the near future.
    - Portable buildings that are on some campuses need to be replaced with permanent structures or newer facilities.

- ***Technology and Infrastructure***

- Network cabling is more than 15 years old and won't support modern infrastructure equipment.
    - Ports and switches are also more than 15 years old and cannot be serviced.
    - Intercom systems and sound/presentation systems at a majority of schools need to be replaced; because of their advanced age, replacement parts are not available to maintain these systems.
    - Although a replacement plan was developed in 2006 to upgrade classroom technology for teachers and students, funding reductions have made plan implementation impossible.

- ***Large Equipment and Vehicles to Transport Students***

- Limited funding has prevented the District from adhering to its replacement plans for large equipment and vehicles, despite having met age and condition standards for replacement.
    - Replacement parts are unavailable for many of WESD's older buses. The District has purchased old, "retired" buses at minimal cost from which replacement parts are being harvested.
    - In order to ensure safety and operational efficiency, WESD has leased some buses in lieu of purchasing them.

- **Determination of Capital Needs**

- Schools and departments have submitted site improvement requests as part of the District's annual budget process.
  - The building condition of each structure on WESD campuses is consistently monitored and periodically assessed by the District's Capital Projects and Maintenance Department and consultants to evaluate structural and safety needs.

- In order to keep systems in good working condition and to prolong the life of buildings, routine painting, roofing, HVAC, asphalt and flooring needs are addressed via a maintenance schedule.
  - Technology infrastructure needs are evaluated by WESD's Management Information Systems Department.
  - Large equipment and bus needs are monitored by the District's Transportation Department.
  - The Business Services Department oversees the development of WESD's Capital Improvement Plan.
- **Prioritization of Capital Needs**
    - WESD's capital needs are prioritized based on the following factors:
      - Student safety
      - Code compliance
      - Age and condition of building systems and equipment
      - Availability of parts and ability to maintain equipment using internal resources
      - Alignment of needs with sites' continuous improvement plans and the District's strategic plan
    - Additionally, all data related to capital assets, including completion dates and information about site and building improvements and equipment replacement, is recorded in a capital planning software program. The program serves as another tool for prioritizing WESD's capital needs and projects.
- **Funding Sources to Address Major Capital Needs**
    - ***School Improvement Bonds***
      - Funds generated through local voter-approved initiative, with proceeds earmarked for specific purposes
      - Enable school district to incur debt to finance capital needs, with bond principal and interest repaid over time through secondary property taxes
      - To be placed on ballot, initiative must be called for by district's governing board
      - Allowable expenditures
        - Acquisition or lease of sites
        - Construction or renovation of school buildings
        - Improving school grounds
        - Purchasing pupil transportation vehicles
        - Purchasing furniture, fixtures and equipment – *if paid for within five years*
      - WESD voters passed \$65 million bond election in November 2010; most recent bond election prior to that was \$64 million bond election passed by voters in November 2001
    - ***District Additional Assistance*** (previously referred to as unrestricted capital)
      - Capital funding that school districts are allocated by the state of Arizona based on a statute-driven, per-pupil formula
      - Allowable expenditures

- Classroom technology, textbooks, instructional aids
- Vehicles
- Furniture, fixtures, equipment
- Construction or renovation of school buildings
- Improving school grounds
- Acquisition or lease of sites
- Amount received by districts has been reduced each year since 2009
- Since 2009, funding to WESD has been reduced by over \$41 million.
- In 2015-2016, WESD received \$70 to \$80 per student – enough to pay for one textbook per student.
- ***AZ School Facilities Board – Students FIRST***
  - Established in 1998, in response to a lawsuit, for the purpose of setting uniform standards for physical facilities of school districts and allocating funds from state’s general fund for programs to address three areas of capital finance need for school districts:
    - Deficiencies Corrections
      - State funds to districts to correct emergency structural and spatial deficiencies in existing school facilities
      - WESD received this funding from 1999 to 2002.
    - Building Renewal
      - State funds allocated annually to districts to maintain existing school facilities and keep them in maximum working condition
      - Legislature fully funded Building Renewal for only one year, partially funded it during other years and discontinued it completely in fiscal year 2014
      - During these years, \$27 million of Building Renewal funds that were allocated to WESD were not received by the District.
    - New School Construction
      - State funds for building new schools in districts with significant enrollment increases
      - WESD did not qualify for these funds.
  - Building Renewal Grants
    - Funds for which districts can apply when equipment or systems fail
    - \$15 million *statewide* available annually
    - To date during 2015-2016, WESD has applied for and received approximately \$158,000 from these grants.
- ***Leasing***
  - Typically more costly than outright purchase or bonding
  - Short-term leases used by WESD for copiers and school buses to meet immediate needs
  - Long-term leases used by WESD for energy-efficient equipment
  - Funded through M&O (maintenance & operations) monies, thereby reducing funds available for student programs and services, and employee salaries
- ***Grants/Donations***
  - Not a consistent/dependable source of revenue
  - Long-term requirements sometimes affixed

- Donations were received by WESD to fund a small solar project pilot.
  - A grant was received by WESD to help support a door project for student safety.
- **Overview of Capital Projects That Would be Addressed in a 2016 WESD Proposed Bond Plan** (*For a recap of projects by school/location, please refer to Attachment A.*)
  - ***Safety projects***
    - School office renovations
    - Security and surveillance systems
    - School intercom systems
    - Playgrounds and shade structures
  - ***Technology***
    - Infrastructure, such as cabling, servers and switches
    - Classroom interactive technology
    - Video distribution
    - Classroom computers
  - ***Building system upgrades and replacements***
    - HVAC
    - Roofing
    - Flooring
    - Sound and presentation systems
    - Stage curtains and lighting
  - ***Site upgrades***
    - Concrete upgrades
    - Asphalt upgrades
  - ***New construction***
    - Replacing portable buildings with permanent structures
    - Rebuilding one school
  - ***Pupil transportation***
    - Replacing aging buses
- **Estimated Tax Impact of a Possible 2016 WESD Bond Authorization**
  - WESD Governing Board Policy DIBA, Special Levies and Debt Management, states that the “Governing Board is committed to responsibly managing the District’s debt issuance activities on behalf of taxpayers...The District...will monitor the assessed value and financial impact on taxpayers within the District to determine capability to finance long term capital requirements.”
  - The estimated secondary tax rate impact of a future school improvement bond authorization is provided as ***Attachment B***.

Subsequent to the discussion of story, task force members identified interests related to a possible bond election recommendation. ***Interests*** are defined as the participants’ needs, concerns and desires related to the issue; they are the reasons why participants care about the issue and are motivated to resolve it. The following interests were identified:

- Marketability of schools

- Academic success of students
- Safety of students and staff
- Preparing students for the world and the future
- Enabling students to be competitive
- Accessibility and appeal of classrooms
- Attracting and retaining teachers
- Fiscal responsibility
- Allowing voters to have a voice, if government won't provide for education
- Gaining the approval of parents

Next, task force members established *criteria*, i.e., non-negotiable, objective considerations that must be taken into account when options are evaluated:

- Timely
- Legal
- Efficient
- Fiscally responsible
- Greatest chance of success
- Flexible
- Beneficial to both District and taxpayers
- Community support

The following attachments provide additional information regarding a potential WESD bond election:

- **Attachment C**, Frequently Asked Questions Related to a Possible 2016 Bond Election
- **Attachment D**, Talking Points Related to a Possible 2016 Bond Election

### **Options:**

Task force members brainstormed six possible options to address the identified issue, and they considered the pros and cons of each.

#### **Option #1: Recommend that a \$98 million bond election be held in 11/2016.**

<i>Advantages</i>	<i>Disadvantages</i>
• Can sell as continuation	• Is it enough?
• There is a proven need.	• Will it garner community support?
• To maintain quality schools, facilities	• Coming in on heels of Prop. 123
• There is a cost associated with doing nothing.	• Don't know how presidential turnout will impact vote
• Addresses safety	• Can we adequately get message out?
• Improves technology	
• Considers/maintains tax burden	
• Puts it to voters to decide	

• Student retention	
• Teacher retention	
• Addresses state funding deficits	
• Supports additional bonding capacity	

**Option #2: Recommend that a \$112 million bond election be held in 11/2016. (The extra \$14 million would pay for additional HVAC replacements.)**

<i>Advantages</i>	<i>Disadvantages</i>
• Can sell as continuation	• Keeps tax rate level, but doesn't account for increases in assessed valuation
• There is a proven need.	• Over the \$100 million mark – psychological impact
• To maintain quality schools, facilities	• Limits options for future bonding capacity
• There is a cost associated with doing nothing.	• Still short of meeting needs
• Addresses safety	• Can't spend all \$112 million right away
• Improves technology	
• Considers/maintains tax burden	
• Puts it to voters to decide	
• Student retention	
• Teacher retention	
• Addresses state funding deficits	
• Supports some additional bonding capacity	
• Would pay for more projects to get done	

**Option #3: Recommend that a capital override election be held in 11/2016.**

<i>Advantages</i>	<i>Disadvantages</i>
• Projects could be covered in capital override	• Two failed capital override elections
	• Few districts pass capital override when it is a new tax
	• Maximum of about \$10 million over 7 years (\$70 million total)
	• People typically don't see correlation with property values
	• Could impact future continuation of M&O override

**Option #4: Recommend that both a bond election and a capital override election be held in 11/2016.**

*Task force members made a consensus decision to eliminate this option prior to discussing pros and cons.*

**Option #5: Do nothing.**

<i>Advantages</i>	<i>Disadvantages</i>
• No election costs	• Facilities conditions would slip from fair to critical
• Might have better election results by waiting	• Teacher/student flight
• Might make government do something	• Tax rate would go down, but would go back up if later approved
• Less voter fatigue	• Total cost of ownership would go up.
• Levy decreases	• Safety hazards
• Less election noise when we do go out	• Technology would backslide even more.
	• Student achievement might be impacted.
	• Could impact educational programs if need to use money for capital projects

**Option #6: Hold off on making a recommendation until a community survey is done.**

<i>Advantages</i>	<i>Disadvantages</i>
• Would know what public is thinking	• Takes about 8 weeks to do
• Could save cost of election	• Cost to District would be approximately \$20,000
• Could glean some information that would be helpful in gaining support	• Recent surveys of our community have already been done.
	• Could lose momentum of public support for education
	• We don't have a choice to try – even if survey shows lack of support
	• Difficult to get valid results

Task force members further evaluated the options.

- By consensus, eliminated Options #3, #4, #5 and #6
- Considered Option #1 and Option #2 in light of established interests and criteria
- Made 100% consensus decision to recommend Option #1 to the Governing Board

**III. Prepare a cost-benefit analysis/cost assessment of each option.**

- Option #1: Recommend that a \$98 million bond election be held in 11/2016.  
*Cost Analysis*: If a November 2016 bond election is successful, approximately \$98 million in funds will become available for the District's capital project needs during the next 7 to 10 years. If the election is not successful, WESD will have virtually no budget for capital project needs.
- Option #2: Recommend that a \$112 million bond election be held in 11/2016.  
*Cost Analysis*: If a November 2016 bond election is successful, approximately \$112 million in funds will become available for the District's capital project needs during the next 7 to 10

years. If the election is not successful, WESD will have virtually no budget for capital project needs.

- Option #3: Recommend that a capital override election be held in 11/2016.  
*Cost Analysis*: If a November 2016 capital override election is successful, approximately \$10 million per year for seven years will become available for the District's capital needs. If the election is not successful, WESD will have virtually no budget for capital needs.

- Option #4: Recommend that both a bond election and a capital override election be held in 11/2016.

*Cost Analysis*:

*Task force members made a consensus decision to eliminate this option prior to conducting further analysis.*

- Option #5: Do nothing.  
*Cost Analysis*: Given the very minimal capital funding that WESD may receive from the State in upcoming years, WESD will have virtually no budget for capital project needs if bond funding is not available.
- Option #6: Hold off on making a recommendation until a community survey is done.  
*Cost Analysis*: The cost to the District of conducting a survey would be approximately \$20,000. The process could take up to eight weeks to complete, and the deadline to notify the Maricopa County Elections Department of a district's intent to call for a bond election is 6/11/2016.

#### **IV. Seeking stakeholder feedback when relevant and/or necessary.**

The 2016 WESD Bond Task Force, which included representatives from a variety of stakeholder groups, provided input and feedback throughout the meeting process. Additionally, some sought informal feedback from constituents.

#### **V. Use conclusion(s) to develop a rationale and prepare recommendation(s) to present to the Governing Board for action.**

##### **Conclusions:**

- The WESD community entrusts the District to responsibly manage its fiscal resources; the District's effective management of prior bond authorization expenditures reflects its commitment to the task.
- In order to protect facilities and maximize their utility, WESD must conscientiously maintain and renovate its buildings and sites.



- Facility project needs throughout the District have been identified and prioritized, with critical attention paid to issues of safety, code compliance and building system failure.
- WESD's technology needs are significant, and meeting those needs is vital to providing educational opportunities that prepare "all students to become responsible, successful contributors to our diverse society."
- Because state funding is not sufficient to meet their capital needs, districts typically seek capital funding through voter-approved school improvement bonds.

**Recommendation:**

Members of the 2016 WESD Bond Task Force arrived at a full consensus decision to recommend Option #1, as presented.

## WESD 2016 Proposed Bond Plan - Projects by Location (as of 3/21/2016)

SITE	TYPE OF PROJECT																	
	A/V Systems	Asphalt/Concrete	Buses/Transportation	Furniture/Fixtures/Equipment	Flooring	Fuel Systems	HVAC (some only EMS and MDF replacement)	Irrigation/Landscape	Kitchen Upgrades	New Construction	Playgrounds	Renovations/Small Additions	Roofing	Security Upgrades	Special Systems	Technology - Infrastructure	Technology - Classroom	Windows (Glass/Coverings)
Abraham Lincoln	x			x	x		x				x			x		x	x	
Acacia		x		x			x			x				x		x	x	
Alta Vista	x			x	x		x				x			x		x	x	x
Arroyo										x						x	x	
Cactus Wren				x	x		x				x	x		x		x	x	x
Chaparral	x			x	x		x				x			x		x	x	
Cholla				x	x		x						x			x	x	x
Desert Foothills	x			x	x		x									x	x	
Desert View	x			x	x		x				x		x			x	x	x
Ironwood	x			x	x		x				x			x		x	x	
John Jacobs	x			x	x		x							x		x	x	
Lakeview	x			x	x		x				x			x		x	x	
Lookout Mountain														x			x	
Manzanita				x	x		x				x	x		x		x	x	x
Maryland	x			x			x				x		x	x		x	x	
Moon Mountain	x	x		x			x				x		x	x		x	x	
Mountain Sky	x			x			x			x			x			x	x	
Mountain View	x			x			x						x	x		x	x	
Ocotillo	x			x			x				x		x	x		x	x	
Orangewood		x		x			x				x		x			x	x	
Palo Verde	x	x		x	x		x					x				x	x	
R.E. Miller				x	x		x			x	x					x	x	
Roadrunner				x	x		x					x		x		x	x	
Royal Palm				x	x		x						x			x	x	
Sahuaro	x			x	x		x				x		x	x		x	x	x
Shaw Butte	x			x	x		x				x	x		x		x	x	
Sunburst	x			x			x									x	x	
Sunnyslope	x			x			x						x	x		x	x	
Sunset	x			x			x				x	x		x		x	x	
Sweetwater				x	x		x				x			x		x	x	
Tumbleweed	x			x			x				x			x		x	x	
Washington				x			x				x		x	x		x	x	
Admin. Center													x			x	x	
Service Annex						x										x	x	
District-wide*		x	x					x				x		x		x	x	

\*District-wide allocations will be determined on an as-needed basis for asphalt, security upgrades, irrigation and landscape, and renovations/small additions.

Nov 2016 Bond Program

# WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6

## Projected Phasing of Bonds - Nov 2016 Bond Program\* \$98 Million (\$16.3 Million Eligible FF&E) - Assumes 0% AV Growth

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Fiscal Year Ending	Value	Growth	S\$3,000,000 NOV 2016 BOND PROGRAM										
			S\$36,125 Series 2017 4/1/17		S\$36,050 Series 2019 4/1/19		S\$25,825 Series 2021 4/1/21		COMBINED				
			Principal @ 6.0%	Interest	Principal @ 6.0%	Interest	Principal @ 6.0%	Interest	Annual Payment	Tax Rate*	Annual Payment**	Tax Rate*	Bond Capacity 10%***
2016	\$1,102,587	-3.5%									\$16,343	\$1.47	\$90,926
2017	1,142,986	3.7%									15,898	1.39	43,456
2018	1,142,986	0.0%									15,556	1.36	56,951
2019	1,142,986	0.0%									15,523	1.36	33,896
2020	1,142,986	0.0%									15,543	1.36	47,780
2021	1,142,986	0.0%									15,543	1.36	33,670
2022	1,142,986	0.0%									14,976	1.31	46,366
2023	1,142,986	0.0%									14,985	1.31	57,054
2024	1,142,986	0.0%									14,980	1.31	68,513
2025	1,142,986	0.0%									14,991	1.31	80,426
2026	1,142,986	0.0%									14,055	1.23	92,791
2027	1,142,986	0.0%									13,398	1.17	104,695
2028	1,142,986	0.0%									13,381	1.17	116,384
2029	1,142,986	0.0%									13,383	1.17	128,637
2030	1,142,986	0.0%									10,626	0.93	141,506
2031	1,142,986	0.0%									10,622	0.93	152,266
2032	1,142,986	0.0%									10,615	0.93	163,543
2033	1,142,986	0.0%									7,053	0.62	175,363
2034	1,142,986	0.0%									7,023	0.61	184,200
2035	1,142,986	0.0%									7,023	0.61	193,406
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## Projected Phasing of Bonds - Nov 2016 Bond Program\*

**\$112.775 Million (\$16.175 Million Eligible FF&E) - Assumes 0% AV Growth**

\* Dollars in thousands. Tax rates per \$100 of assessed value and exclude earnings, rebate and delinquent taxes. Does not include NRP in-lieu value.  
 \*\* Includes estimated debt service from 2016E bond sale.  
 \*\*\* Capacity is based off the net full cash assessed valuation for 2016/17 (\$1,530,063,738) with 1.5% future AV growth.

## **Frequently Asked Questions Related to a Possible 2016 Bond Election**

### **1. What is a bond?**

*A bond is a voter-authorized funding mechanism that enables a school district to incur debt to finance one or more of the following:*

- *Acquisition or lease of sites*
- *Construction or renovation of school buildings*
- *Improving school grounds and District facilities*
- *Purchasing pupil transportation vehicles*
- *Purchasing furniture, fixtures and equipment, if paid for within five years*

*Principal and interest on the debt is repaid over time through secondary property taxes.*

### **2. Why consider a bond election?**

*WESD has critical capital project needs throughout the District. Delaying such projects could increase the severity of needs and the eventual cost to address them. In some instances, safety could even be jeopardized. A task force of staff, parents and community members met during February and March 2016 to study these needs and recommend appropriate action. The group's recommendation is that the Governing Board call for a bond election to take place in November 2016.*

### **3. Who will decide if WESD will have a bond election?**

*The 2016 WESD Bond Task Force will present a summary of its work to the WESD Governing Board on May 26, 2016. During that meeting, Board members will determine if they will call for a bond election.*

### **4. If approved, how will the bond funding be used?**

*The 2016 WESD proposed bond plan includes the following capital projects:*

- *Safety projects*
  - *School office renovations*
  - *Security and surveillance systems*
  - *School intercom systems*
  - *Playgrounds and shade structures*
- *Technology*
  - *Infrastructure, such as cabling, servers and switches*
  - *Classroom interactive technology*
  - *Video distribution*
  - *Classroom computers*
- *Building system upgrades and replacements*
  - *HVAC*
  - *Roofing*
  - *Flooring*
  - *Sound and presentation systems*
  - *Stage curtains and lighting*
- *Site upgrades*
  - *Concrete upgrades*

- Asphalt upgrades
- New construction
  - Replacing portable buildings with permanent structures
  - Rebuilding one school
- Pupil transportation
  - Replacing aging buses

**5. If the bond is approved, how many schools will benefit?**

*Every school in the Washington Elementary School District will benefit; some schools will be impacted to a greater extent and others to a lesser extent based on identified needs. For example, if the Governing Board calls for a bond election and if the measure is approved by voters, 20 schools will have new sound and presentation systems installed, 18 schools will have flooring replaced, 12 schools will have roofing projects, 19 schools will playground and shade structure projects, 6 schools will have office renovations to address safety/security concerns, 19 schools will have HVAC energy management systems installed, 20 schools will receive new intercom systems, 30 schools will have new stage curtains and lighting installed, most schools will receive technology infrastructure equipment and all schools will receive classroom computers.*

**6. How were the potential bond projects determined?**

*WESD's Business Services Department oversees the development of the District's Capital Improvement Plan, which includes facilities, technology/infrastructure and large equipment/vehicles to transport students. The building condition of each structure on WESD campuses is consistently monitored and periodically assessed by the District's Capital Projects and Maintenance Department and consultants to evaluate structural and safety needs. Additionally, schools and departments submit site improvement requests as part of WESD's annual budget process. Technology/infrastructure needs are evaluated by the District's Management Information Systems Department, and large equipment and bus needs are monitored by the Transportation Department.*

*Once capital needs have been identified, they are prioritized to determine which are to be included as potential bond projects. Prioritization is based on student safety; code compliance; age and condition of building systems and equipment; availability of parts and ability to maintain equipment using internal resources; and alignment of needs with sites' continuous improvement plans and the District's strategic plan.*

**7. Why are school buses included as part of the proposed bond election?**

*Arizona statute specifies that proceeds from the authorization of school improvement bonds may be used to purchase pupil transportation vehicles. According to WESD's bus replacement plan, a given bus is to be cycled out at fifteen years of age. Currently, 15 of the District's 120 buses (12.5%) are overdue for replacement. If capital budget limitations continue, the number of buses overdue for replacement will increase to 51 (42.5 % of WESD's fleet) by 2018-2019. District buses transport 8,088 students per day, traversing nearly 8,500 miles per day. Currently, 27 WESD buses have been driven over 100,000 miles each. On any given day, 15 to 17 buses require some type of service, 3 to 5 of which are likely to need major repairs.*

*The bond recommendation allocates \$5 million for the replacement of old, worn-out buses with new buses that are safer, more dependable, less expensive to maintain, more fuel efficient and more environmentally friendly.*

**8. Are there funding sources other than school improvement bonds that could be used to support repair/renovation of school facilities?**

*District Additional Assistance is capital funding that school districts are allocated by the state of Arizona based on a statute-driven, per-pupil formula; however, since 2009, the amount districts have received has been reduced each year. District Additional Assistance funding to WESD has been reduced by over \$41 million since 2009.*

*Beginning in 1999, Building Renewal funds were allocated annually to districts to maintain existing school facilities and keep them in good working condition; however, the AZ Legislature fully funded Building Renewal for only one year, partially funded it during other years and discontinued it completely in fiscal year 2014. WESD did not receive \$27 million of allocated Building Renewal funds during these years.*

*Building Renewal Grants currently offer funds for which districts may apply when equipment or systems fail; however, only \$15 million is available statewide each year for this purpose.*

*Other grants and donations may provide a small amount of funding for capital needs; however, these are not consistent sources of revenue, and they sometimes impose long-term requirements on a school district.*

**9. What is the history of school improvement bond elections in WESD?**

*WESD has had successful bond elections in 1996 (\$114.7 million), 2001 (\$64 million) and 2010 (\$65 million).*

**10. How did WESD use the funding that was authorized by voters in the District's 2010 bond election?**

*In November 2010, voters authorized WESD to sell up to \$65 million in school improvement bonds. To date, the District has received \$35.5 million in bond proceeds from the 2010 authorization; the remaining \$25.5 million in bonds will be sold in 2016, with proceeds used to complete the planned bond projects by 2018. Bond funds have been spent and will continue to be spent for the purposes that were identified in the 2010 voter information pamphlet. The following is a recap of completed 2010 bond projects, projects in progress and budgeted items:*

<b>Project Description – COMPLETED PROJECTS</b>	<b>Total Expended/ Planned</b>	<b>School(s)</b>
Special systems at schools – including AV/sound, intercoms, fire and intrusion	\$ 1,351,999	Acacia, Cholla, Manzanita, Maryland, Palo Verde, Roadrunner, Richard E. Miller, Sweetwater, Sunset, Sunnyslope, Washington

Safety and security – fencing, replacing door hardware, exterior lighting	\$ 3,749,844	Cholla, Cactus Wren, Ironwood, Mountain Sky, Palo Verde, Orangewood, Roadrunner, Sahuaro, Sunburst, Sunset, Sweetwater, Tumbleweed, Washington
Site improvements at schools – parking lots, concrete work, landscape	\$ 4,560,965	Acacia, Alta Vista, Cactus Wren, Desert View, Ironwood, John Jacobs, Mountain Sky, Mountain View, Ocotillo, Orangewood, Palo Verde, Richard E. Miller, Shaw Butte, Washington
Buildings – HVAC, roofing, flooring, electrical, windows, renovations, new construction	\$25,278,631	Acacia, Alta Vista, Cactus Wren, Chaparral, Cholla, Desert View, Ironwood, Lakeview, Lookout Mountain, Manzanita, Maryland, Moon Mountain, Mountain Sky, Royal Palm, Ocotillo, Orangewood, Palo Verde, Royal Palm, Shaw Butte, Sunburst, Sunset, Sunnyslope, Sweetwater, Tumbleweed, Washington
Purchase of school buses	\$ 3,073,567	Serves all schools
<b>Project Description – PROJECTS IN PROGRESS</b>	<b>Total Budgeted</b>	
Roadrunner School – major renovation, roofing, parking, traffic flow	\$ 5,000,000	
Sunburst – renovation, HVAC, roofing, parking lot redesign, irrigation upgrade, playground	\$ 5,000,000	
Flooring replacement	\$ 1,000,000	Orangewood, Moon Mountain, Lakeview
<b>TOTAL PROJECTS – COMPLETE AND IN PROGRESS</b>	<b>\$49,015,006</b>	
<b>Other Budgeted Items</b>		
Remaining Projects Planned	\$21,217,236	Renovations, Asphalt/Concrete, Special Systems, Roofing, Flooring, HVAC, Window Replacement
Bond Issuance Costs	\$ 400,000	Spent \$232,146 through FY2015

**11. Could school improvement funds generated by a school district bond election be taken by the state of Arizona?**

*No, all money collected from taxpayers is deposited directly into the school district's accounts to fund voter-approved bond payments. By law, the money cannot be diverted into the state's general fund.*



**12. If approved, how will the \$98 bond election impact my property taxes?**

*For property owners within WESD boundaries, the current year (2015-2016) total bond tax rate is \$1.47 per \$100 of assessed valuation; the estimated 2016-2017 total bond tax rate is \$1.35 per \$100 of assessed valuation; if the proposed 2016 bond election is called and if voters approve it, the estimated 2017-2018 total bond tax rate is \$1.32 per \$100 of assessed valuation:*

	<b>Estimated Total Bond Tax Rate</b>
2015-2016 tax rate	\$1.47
2016-2017 estimated tax rate	\$1.35
2017-2018 estimated tax rate, if 2016 bond passes	\$1.32

*The total bond tax rate is estimated to decline, even with a new bond authorization, as WESD pays down previous bonds and retires existing debt.*

**13. If the bond election is approved, how will WESD minimize the property tax impact on homeowners?**

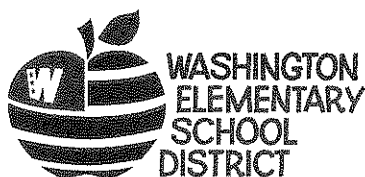
*District policy states that WESD's "Governing Board is committed to responsibly managing the District's debt issuance activities on behalf of taxpayers." WESD will strategically time the issuance of bonds to align with scheduled capital projects and expenditures. This will help maximize available dollars and reduce interest costs to taxpayers.*

**14. What will happen if the bond doesn't pass?**

*If the bond doesn't pass, the recommended capital projects will have to be delayed, unless alternate funding sources can be identified. As indicated in FAQ #2, delaying such projects would likely have negative repercussions.*

## **Talking Points Related to a Possible 2016 Bond Election**

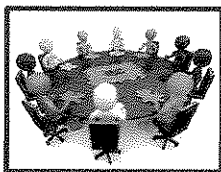
- Schools in the Washington Elementary School District (WESD) belong to, serve and are supported by the community in which they are located.
- The community entrusts WESD to responsibly manage the fiscal resources of the District; WESD's effective management of prior bond authorization expenditures reflects its commitment to the task.
- WESD facilities are a tangible component of taxpayers' investment in children's education.
- In order to protect facilities and maximize their utility, WESD must conscientiously maintain and renovate its buildings and sites.
- Facility project needs throughout the District have been identified and prioritized, with particular attention paid to issues of safety, code compliance and building system failure.
- WESD's technology needs are significant, and meeting those needs is vital to providing educational opportunities that prepare "all students to become responsible, successful contributors to our diverse society."
- Because state funding is not sufficient to meet their capital needs, districts typically seek capital funding through voter-approved school improvement bonds.

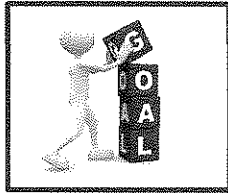


## 2016 Bond Task Force Update

### 2016 Bond Task Force Members

<u>Parents</u>	<u>Community Members</u>	<u>School Staff</u>	<u>Administrative Center Staff</u>
Jolene Madrid	Alyssa Glauber	Jordan Blair	Bert Herzog
Sandy Mendez Benson	Daniel Glauber	Crystal Bustamante	Jill Hicks
Shawna Robles	Pat MacArthur	Penny Hughes	Mike Kramer
	Sanah Miller	Philip Liles	Chris Lieurance
	Stephen Miller	Lynn Smith	Sue Pierce
	Troy Williams	Susie Smith	Cathy Thompson

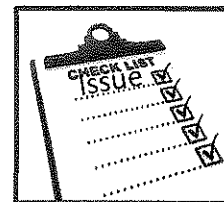




## Task Force Purpose

- to consider the feasibility of having WESD hold a bond election in November 2016;
- to apply the District's decision-making process, in conjunction with an interest-based process, in developing a comprehensive bond election recommendation; and
- to forward the resulting recommendation to the Superintendent and Governing Board for their consideration

**Should a recommendation  
be made to the WESD  
Governing Board to call for  
a bond election to take  
place in November 2016?**





## Sources of Capital Needs

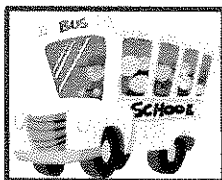
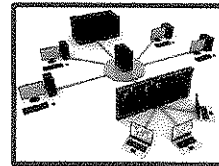


### Buildings

- Average age is 40 years
- Many will require extensive repair, renovation, system upgrades or rebuilding

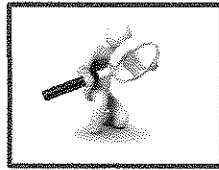
### Technology/Infrastructure

- Network cabling, as well as ports and switches, more than 15 years old
- Replacement parts not available for failing intercom and sound/presentation systems



### Large Equipment/Pupil Transport Vehicles

- Many have met age/condition standards for replacement
- Repair parts not available



## Determination of Capital Needs

- School and department site improvement requests
- Consistent monitoring and periodic assessment of building conditions
- Evaluation of technology infrastructure needs
- Monitoring of large equipment and bus needs
- WESD Capital Improvement Plan

## Prioritization of Capital Needs



- Student safety
- Code compliance
- Age and condition of building systems and equipment
- Monitoring of large equipment and bus needs
- Availability of parts and ability to maintain equipment
- Alignment of capital needs with continuous improvement plans and strategic plan



## Funding Sources to Address Capital Needs



- District Additional Assistance
- AZ School Facilities Board
- Leasing
- Grants/Donations

School Improvement Bonds

## Capital Projects That Would Be Addressed in Proposed Bond Plan



Safety Projects



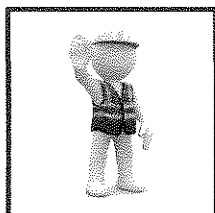
Technology



Building System Upgrades and Replacements



Site Upgrades

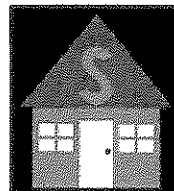


New Construction



Pupil Transportation

## Estimated Tax Impact of Bond Authorization



Year	Estimated Total Bond Tax Rate
2015-2016	<b>\$1.47 (actual)</b>
2016-2017	<b>\$1.35</b>
2017-2018, if 2016 bond passes	<b>\$1.32</b>

*The total bond tax rate is estimated to decline, even with a new bond authorization, as WESD pays down previous bonds and retires existing debt.*

- Marketability of schools
- Academic success of students
- Safety of students and staff
- Preparing students for the world and the future
- Enabling students to be competitive
- Accessibility and appeal of classrooms
- Attracting and retaining teachers
- Fiscal responsibility
- Allowing voters to have a voice
- Gaining the approval of parents





- Timely
- Legal
- Efficient
- Fiscally responsible
- Greatest chance of success
- Flexible
- Beneficial to both District and taxpayers
- Community support

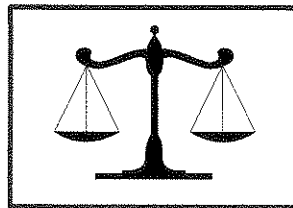


- Option #1: Recommend that a \$98 million bond election be held in November 2016.
- Option #2: Recommend that a \$112 million bond election be held in November 2016.
- Option #3: Recommend that a capital override election be held in November 2016.
- Option #4: Recommend that both a bond and a capital override election be held in November 2016.
- Option #5: Do nothing.
- Option #6: Hold off on making a recommendation until a community survey is done.



## Evaluation of Options

- Advantages/Disadvantages
- Alignment with Interest/Criteria



### **Option #1: Recommend that a \$98 million bond election be held in 11/2016.**

#### **Advantages**

- Can sell as continuation
- There is a proven need.
- To maintain quality schools, facilities
- Addresses safety
- Improves technology
- Considers/maintains tax burden
- Puts it to voters to decide
- Student retention
- Teacher retention
- Addresses state funding deficits
- Supports additional bonding capacity

#### **Disadvantages**

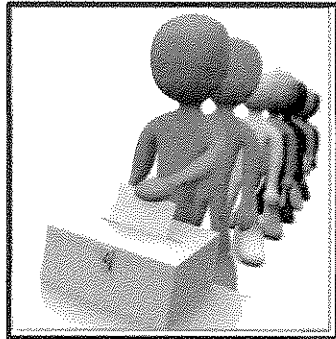
- Is it enough?
- Will it garner community support?
- Coming in on heels of Prop. 123
- Don't know how presidential turnout will impact vote
- Can we adequately get message out?

## **Conclusions**

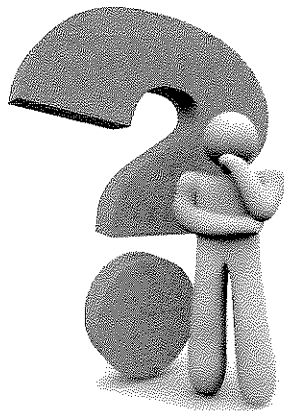
- **The WESD community entrusts the District to responsibly manage its fiscal resources; the District's effective management of prior bond authorization expenditures reflects its commitment to the task.**
- **In order to protect facilities and maximize their utility, WESD must conscientiously maintain and renovate its buildings and sites.**

- **Facility project needs throughout the District have been identified and prioritized, with critical attention paid to issues of safety, code compliance and building system failure.**
- **WESD's technology needs are significant, and meeting those needs is vital to providing educational opportunities that prepare "all students to become responsible, successful contributors to our diverse society."**
- **Because state funding is not sufficient to meet their capital needs, districts typically seek capital funding through voter-approved school improvement bonds.**

## Bond Task Force Recommendation



- \$98 million
- 11/8/2016



**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
		<u>          X          </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u>                          </u>	Information
		<u>                          </u>	1 <sup>st</sup> Reading
DATE:	May 26, 2016		

AGENDA ITEM: To consider, discuss, amend if desired, and, if deemed advisable, to Adopt a Resolution Ordering and Calling a Special Bond Election to be Held in and for the District and Authorizing the Business Services Director to Comply with Certain Sections of the Internal Revenue Code

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INITIATED BY:	2016 Bond Task Force; Mike Kramer, Director of Capital Projects; Chris Lieurance, Director of Management Information Services	SUBMITTED BY:	Cathy Thompson, Director of Business Services
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PRESENTER AT GOVERNING BOARD MEETING:	Cathy Thompson, Director of Business Services; Erika Coombs, Stifel, Nicolaus & Company
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

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**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

Arizona Revised Statute §15-491 grants public school district governing boards authority to call for an election to "decide whether the bonds of the school district shall be issued and sold for the purpose of raising money for purchasing or leasing school lots, for building or renovating school buildings, for supplying school buildings with furniture, equipment and technology, for improving school grounds, for purchasing pupil transportation vehicles or for liquidating any indebtedness already incurred for such expenses."

District staff are consistently evaluating both short term and long term needs for buildings, technology and equipment. A proposed capital needs plan was presented to a task force that consisted of employees, parents, and community members. This group was asked to evaluate district needs and determine whether to recommend that the District ask voters for a bond authorization in November 2016. The committee considered information such as lack of capital funding, age of buildings and equipment, what the projected needs are over the next 5-10 years, and how a bond authorization would impact taxpayers. The committee unanimously recommended to ask the governing board to call for a bond election in November 2016.

If an election is called, the District would request an authorization of \$98 million, dependent on available capacity. The average tax rate over the life of the authorization would be approximately \$0.76. Based on the planned issuance of the proposed bonds, it is projected that the annual levy for this bond authorization would be at or below the amount that was levied in fiscal year 2016. It is also estimated that, if this authorization is approved, the combined tax rate for all bond debt would be at or below the rate that was levied in fiscal year 2016.

The information that was presented to the task force was critical to make an informed recommendation to the governing board. Therefore, it is recommended that the governing board adopt that information to be placed

Agenda Item: IV.A.

May 26, 2016

To consider, discuss, amend if desired, and, if deemed advisable, to Adopt a Resolution Ordering and Calling a Special Bond Election to be Held in and for the District and Authorizing the Business Services Director to Comply with Certain Sections of the Internal Revenue Code

on a non-interactive website so it can be accessed by stakeholders as needed. Documents to be posted are as follows:

- Bond Task Force Update
- Bond Election Recommendation Process
- Proposed Bond Plan – Projects by Location and Type
- Frequently Asked Questions Related to a Possible 2016 Bond Election
- Talking Points Related to a Possible 2016 Bond Election
- Presentation – Bond Task Force Update
- Presentation – Bond 2016

Pursuant to A.R.S. §38-431.02, the District shall post a statement on its website stating where all public notices of its meetings will be posted, including the physical and electronic locations and give additional public notice as is reasonable and practicable as to all meetings.

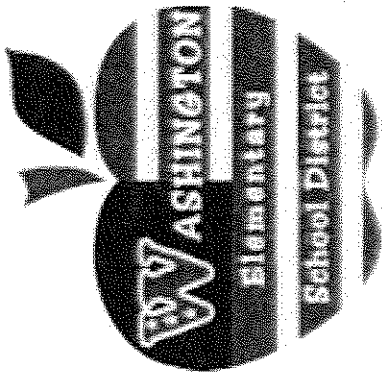
In addition to ensuring that the agenda was on file in the District Office and posted at least twenty-four (24) hours prior to the meeting in the usual places of posting District notices, the District shall also post all public meeting notices on its website and give additional public notice as is reasonable and practicable as to all meetings.

The District shall publish notice requesting arguments "for" or "against" the bond election, including the deadline for submitting arguments, in a newspaper of general circulation within the District four consecutive times if a daily newspaper or once a week for two consecutive weeks if a weekly newspaper.

#### **SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Resolution ordering and calling a special bond election to be held in and for Washington Elementary School District #6 of Maricopa County, Arizona, on November 8, 2016 and authorizing the District's business services director as the officer to comply with sections 103 and 141 through 150 of the internal revenue code. In addition, it is recommended that the Governing Board adopt the informational publications that were considered by the bond task force.

Superintendent 



# Washington Elementary School District No. 6

## *Bond Election Information*

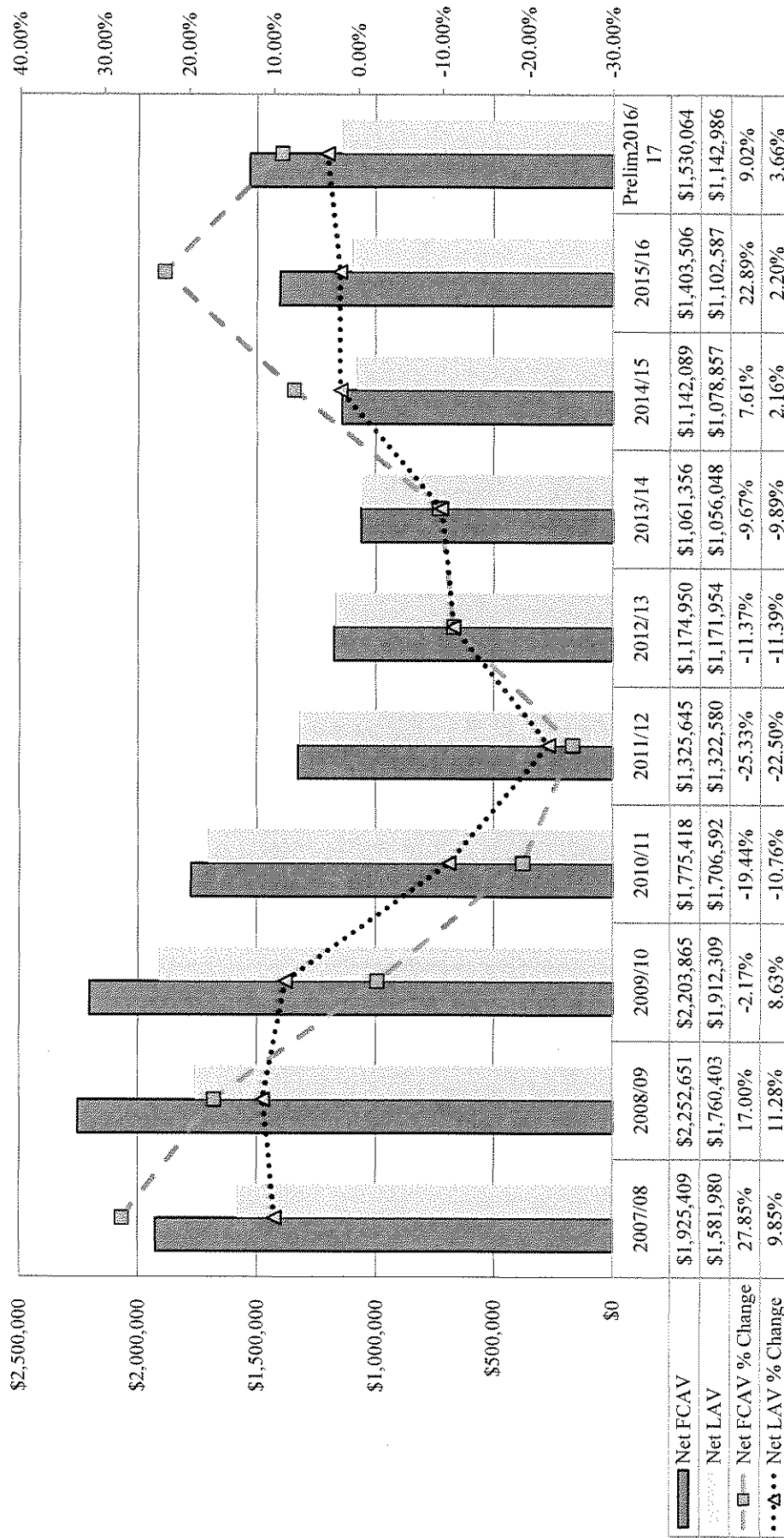
May 26, 2016

# STIFEL

## Historical Assessed Valuation Information

STIFEL

2015/16 is the first year based on Prop 117  
Taxes based on Net Limited Property Value



Net FCAV = Net Full Cash Assessed Value, Net LAV = Net Limited Assessed Value.

Source: Assessor of the County.



## Estimated \$98 Million Election (\$000s omitted)

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Fiscal Year Ending	Value	Growth	Principal @ 6.0%	Interest	Principal @ 6.0%	Interest	Principal @ 6.0%	Interest @ 6.0%	Annual Payment	Tax Rate*	Annual Payment*	Tax Rate*	Bond Capacity 10% **
2016	\$1,102,587	-3.5%									\$16,343	\$1.47	\$65,426
2017	1,142,986	3.7%									15,384	1.35	43,456
2018	1,142,986	0.0%									15,121	1.32	32,226
2019	1,142,986	0.0%									15,099	1.32	10,246
2020	1,142,986	0.0%									15,140	1.32	25,180
2021	1,142,986	0.0%									15,233	1.33	15,720
2022	1,142,986	0.0%									14,762	1.29	33,216
2023	1,142,986	0.0%									14,859	1.30	48,304
2024	1,142,986	0.0%									14,878	1.30	62,163
2025	1,142,986	0.0%									14,914	1.30	76,576
2026	1,142,986	0.0%									14,018	1.23	90,916
2027	1,142,986	0.0%									13,398	1.17	104,695
2028	1,142,986	0.0%									13,381	1.17	116,384
2029	1,142,986	0.0%									13,383	1.17	128,637
2030	1,142,986	0.0%									10,626	0.93	141,506
2031	1,142,986	0.0%									10,622	0.93	152,266
2032	1,142,986	0.0%									10,615	0.93	163,543
2033	1,142,986	0.0%									7,053	0.62	175,363
2034	1,142,986	0.0%									7,023	0.61	184,200
2035	1,142,986	0.0%									7,023	0.61	193,406
FF&E Eligible											\$258,873		
											Average Tax Rate		
											\$0.76		

\* Dollars in thousands. Tax rates per \$100 of assessed value and exclude earnings, rebate and delinquent taxes. Does not include SRP in-lieu value.

\*\* Capacity is based off the net full cash assessed valuation for 2016/17 (\$1,530,063,738) with 1.5% future AV growth.

**Tax liability for District bonds in 2015/16 based on Average Home Assessed Value (\$9,319): \$138**

**Tax liability for District bonds in 2016/17 based on Average Home Assessed Value (\$9,871): \$133**

# Estimated Tax Impact for Voter Information Pamphlet

STIFEL

The following tables illustrate the estimated annual and monthly cost to taxpayers, including principal and interest, based on varying types of property and levels of full cash and secondary assessed values. To determine your estimated tax increase, refer to your property tax statement which identifies the specific secondary assessed value of your property.

RESIDENTIAL PROPERTY (Assessed at 10.0%)			
Value for Tax Purposes (a)	Assessed Value	Estimated Average Annual Cost (b)	Estimated Average Monthly Cost (b)
\$98,710 (c)	\$9,871 (c)	\$75.11	\$6.26
100,000	10,000	76.10	6.34

The tax impact over the term of the bonds on an owner-occupied residence valued by the County Assessor at \$250,000 is estimated to be \$198 per year for 18 years or \$3,564 total cost. (d)

COMMERCIAL PROPERTY (Assessed at 18.0%) (c)			
Value for Tax Purposes (a)	Assessed Value	Estimated Average Annual Cost (b)	Estimated Average Monthly Cost (b)
\$900,500 (c)	\$162,090 (c)	\$1,233.44	\$102.79
1,000,000	180,000	1,369.73	114.14

The tax impact over the term of the bonds on a commercial property valued by the County Assessor at \$1,000,000 is estimated to be \$1,422 per year for 18 years or \$25,596 total cost. (d)

AGRICULTURAL AND OTHER VACANT PROPERTY (Assessed at 15.0%) (c)			
Value for Tax Purposes (a)	Assessed Value	Estimated Average Annual Cost (b)	Estimated Average Monthly Cost (b)
\$38,407 (c)	\$5,761 (c)	\$43.84	\$3.65
100,000	15,000	114.14	9.51

The tax impact over the term of the bonds on a agricultural and vacant property valued by the County Assessor at \$100,000 is estimated to be \$119 per year for 18 years or \$2,142 total cost. (d)

(a) Assessor's value for tax purposes is the value of your property as it appears on your tax bill and does not necessarily represent the market value. Beginning with fiscal year 2015-2016, this value cannot increase by more than 5% from the prior year if the property has not changed. For commercial property, only locally assessed property is subject to this limit.

(b) Cost based on the estimated average tax rate over the life of the bond issues and a number of other financing assumptions which are subject to change.

(c) Estimated average value of owner-occupied residential properties, commercial properties or agricultural and vacant properties, as applicable, within the District as provided by the Arizona Department of Revenue.

Note: The information in this analysis is not intended to be used as the primary basis for determining an issuer's bonding capacity, tax rate or ability to sell bonds. This analysis is based on assumptions provided by sources considered to be reliable, including the issuer, but is not guaranteed as to accuracy and does not purport to be complete. Any information expressed in this analysis is subject to change.

# General Calendar for November 2016 Election

STIFEL

Date		Event
June 11	Maricopa County only: 1. Recommended date by which to call election 2. Required date for submittal of written notification of intent to call election	
July 11	Maricopa County only (120 days before election): 1. Deadline for submittal of signed election resolutions to county 2. Submit publicity pamphlet information for printing	
June 11 – Aug. 10	Other counties: recommended date to call the election	
August 10	Actual deadline for calling an override election (90 days* before the election) (Does not apply to bond elections)	
July – August	Other counties: submit publicity pamphlet information for printing (actual deadlines vary by county)	
August 12	Maricopa County only: pro/con arguments due	
July – August	Other counties: pro/con arguments due (actual deadlines vary by county and some counties allow variation)	
August 15	Deadline for submitting ballot language to Arizona Legislative Council for review (submitting earlier allows time for revision and re-submittal) (Not required for M&O override) (85 days* prior to election)	
October 4	Deadline for mailing publicity pamphlet (35 days* before an election)	
October 12	Early voting starts (27 days* before the election)	
November 8	Election Day	

\*Dates prescribed by law.

## Contact Information

# STIFEL

## STIFEL

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**MIKE LAVALLÉE**  
*Managing Director*

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## RESOLUTION

**RESOLUTION ORDERING AND CALLING A SPECIAL BOND ELECTION TO BE HELD IN AND FOR WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, ON NOVEMBER 8, 2016; PROVIDING FOR THE CONDUCT OF THE ELECTION, SETTING A DEADLINE TO SUBMIT ARGUMENTS "FOR" OR "AGAINST" THE BONDS, THE PRINTING OF BALLOTS, THE CANVASSING OF THE ELECTION AND AUTHORIZING THE DISTRICT'S BUSINESS SERVICES DIRECTOR AS THE OFFICER TO COMPLY WITH SECTIONS 103 AND 141 THROUGH 150 OF THE INTERNAL REVENUE CODE.**

**WHEREAS**, it appears that the needs and best interests of Washington Elementary School District No. 6 of Maricopa County, Arizona (the "*District*"), will be served by the issuance and sale of School Improvement Bonds of said District; and

**WHEREAS**, the laws of the State of Arizona require that an election be held prior to engaging in certain actions, including the issuance and sale of said bonds; and

**WHEREAS**, by this resolution the Governing Board of the District (the "*Board*") will (a) order that a special bond election be held in and for this District on November 8, 2016; and (b) order preparation and mailing of the notice, Informational Pamphlet (as hereinafter defined) and sample ballot for the Election (as hereinafter defined); and

**WHEREAS**, by this resolution the District will publicly declare the last day for receipt of arguments "for" and "against" the bonds for inclusion in the Informational Pamphlet; and

**WHEREAS**, the District may make expenditures in connection with the proposed projects to be acquired and/or constructed with the proceeds of such proposed bonds; and

**WHEREAS**, in order to comply with Sections 103 and 141 through 150 of the Internal Revenue Service Code of 1986, as amended, the District may be required, pursuant to Treasury Regulation Section 1.150-2, to declare its intention to reimburse an expenditure with proceeds of the proposed bonds; and

**WHEREAS**, in order to reimburse the District from proceeds of the Bonds such declaration of intention to reimburse from Bond proceeds for an expenditure made prior to issuance of the Bonds must be made not later than 60 days after the payment of such expenditure; and

**WHEREAS**, the District shall designate the Business Services Director as the officer to declare such official intent on its behalf;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, that:**

**Section 1. Order and Call of Election; Term of the Bonds.** A special bond election (the "*Election*") is hereby ordered to be held in and for this District on November 8, 2016 in the manner prescribed in Section 15-491 and Title 35, Chapter 3, Article 3, Arizona Revised Statutes, as amended ("*A.R.S.*"), in conjunction with the Statewide general election to be held on such date. The form of ballot for such Election shall be in substantially the form attached to this resolution as *Exhibit A*, which is a part of this resolution and the terms are incorporated into this call of Election by reference thereto and shall be submitted to the electors at the Election. The District Superintendent or Business Services Director is authorized to revise the form of ballot hereto as necessary to comply with all applicable laws. The estimated fiscal year 2016-2017 constitutional debt limit of the District is \$229,509,560, the fiscal year 2015-2016 constitutional debt limit of the District is \$210,525,898, the current outstanding general obligation debt of the District is \$89,165,000 and the outstanding general obligation debt of the District after the July 1, 2016 principal payment will be \$72,265,000. The minimum and maximum number of years that any issue or series of bonds may run from their date shall be as follows: bonds of this authorization may mature not earlier than one year (or a portion thereof) from their date or more than 20 years from their date. The Board hereby authorizes the District to cause an Election to authorize the issuance and sale of general obligation bonds in the principal amount not to exceed \$98,000,000. The Bonds shall bear interest of not to exceed ten percent (10%) per year.

**Section 2. Request to County School Superintendent; Informational Pamphlet.** The County School Superintendent of Maricopa County (the "*County School Superintendent*") is hereby requested to cause the preparation and distribution of an informational pamphlet including a sample ballot (collectively, the "*Informational Pamphlet*") for the District pursuant to A.R.S. §§ 15-491, 15-492 and 35-454. The District Superintendent or Business Services Director is hereby directed to mail, or to aid the County School Superintendent's mailing, to each household in the District in which a qualified elector resides, an Informational Pamphlet.

The President, any member of this Board, the District Superintendent or Business Services Director and the District staff are hereby authorized to prepare and deliver or cause to be prepared and delivered to the County School Superintendent, on behalf of the Board, the information necessary or appropriate to complete the Informational Pamphlet.

The District Superintendent or Business Services Director and the District staff are hereby authorized and directed to cause a copy of the Informational Pamphlet to be submitted to the Arizona Department of Revenue within 30 days after the Election.

**Section 3. Conduct of Election; Contracts; Expenditures.** The Election may be conducted as a mailed ballot election as provided in A.R.S. § 16-409 or a polling place election as determined by the District Superintendent, Business Services Director or the County Elections Department. The Board is hereby authorized to request the County School Superintendent and County Elections Department to have ballots printed in substantially the form of *Exhibit A* and to deliver them to the election officials to be given to the qualified electors of the District appearing to vote in the Election as provided by law. The Board authorizes all expenditures as may be necessary to order, notice, hold and administer the Election, including but not limited to the cost of the return postage to return the voted mail ballots if the Election is conducted as a mailed ballot election to the officer in charge of the Election, which expenditures shall be paid from current operating funds. The District Superintendent or Business Services Director is authorized and

directed to take all acts, including entering into intergovernmental agreements with the County Recorder (the "*County Recorder*"), the County Elections Department or the County School Superintendent, to carry out the Election. The District Superintendent shall cooperate with the County School Superintendent to ensure proper administration of the Election.

**Section 4. Notice of Election.** For either a mailed ballot election or a polling place election, notice of the Election is ordered to be given by causing the Informational Pamphlet to be mailed to the residences containing one or more qualified electors of the District within the time period set forth in the applicable sections of the Arizona Revised Statutes.

**Section 5. Call of Election; Mailed Ballot Election.** For a mailed ballot election, the call of Election, in substantially the form attached hereto as *Exhibit B* and incorporated by reference herein, shall be published in a newspaper of general circulation in the District once a week for two successive weeks during any two of the six weeks preceding 90 days before the Election.

**Section 6. Public Declaration; Submission of Arguments.** This Board hereby declares that the County School Superintendent has set the date of August 12, 2016 at the hour of 5:00 p.m. as the deadline to submit arguments "for" or "against" authorization to issue the bonds. The District Superintendent or Business Services Director is authorized to publish in a newspaper of general circulation within the District a notice stating the deadline for filing with the County School Superintendent of arguments "for" or "against" the bonds, for inclusion in the Informational Pamphlet pertaining to the bonds. A form of the notice requesting arguments "for" or "against", including the deadline for submitting arguments, is attached hereto as *Exhibit C*. The notice requesting arguments shall be published in a newspaper of general circulation in the District four consecutive times if a daily newspaper or once a week for two consecutive weeks if a weekly newspaper. The District Superintendent or Business Services Director is authorized to revise the form of notice hereto as necessary to comply with all applicable laws or any change of date by the County School Superintendent.

**Section 7. Early Voting.** If the Election is a polling place election early voting will be permitted at the Election in accordance with the provisions of Title 16, Chapter 4, Article 8, Arizona Revised Statutes.

**Section 8. Submission of Ballot.** The District Superintendent or Business Services Director is hereby directed to cause, at least 85 days before the Election, the draft ballot to be submitted to the Arizona legislative council for review and approval and shall be guided by said council's ruling.

**Section 9. Ballot Replacement Location.** The District Superintendent or Business Services Director shall coordinate with the County School Superintendent and County Elections Department to designate a location for purposes of replacing ballots that have been lost, spoiled, destroyed or not received by the elector.

**Section 10. Precincts and Polling Places.** For purposes of a polling place election which may be held in conjunction with any county, city or special district election of any overlapping jurisdiction, the Board determines that the County election precincts will serve as the



District election precincts, including any consolidation of such precincts as determined by the County Elections Department and the District's Superintendent or designee. The location of each polling place will be determined by the County Elections Department, which will conduct the Election on behalf of the District. The polls will open at 6:00 a.m. and will close at 7:00 p.m. on November 8, 2016.

**Section 11. Canvass.** The Maricopa County Elections Director or the Maricopa County Board of Supervisors is requested and authorized to canvass the returns of the Election within 30 days of the Election, as required by A.R.S. § 15-493.

**Section 12. Other Actions.** The District Superintendent or the Business Services Director is authorized to take all necessary action to facilitate the Election.

**Section 13. Reimbursement.** The District's Business Services Director is hereby designated as the officer to declare, from time to time, the official intent of the District to reimburse an expenditure with the proceeds of the proposed bonds pursuant to Treasury Regulation Section 1.150-2. Such declaration of official intent shall be signed by the Business Services Director and shall be in substantially the form attached hereto as Exhibit D or such other form as may be necessary to comply with the provisions of Treasury Regulation Section 1.150-2. The declaration of intent shall be effective when executed.

**Section 14. Ratification.** All actions of the members of the Board, officers, employees and agents of the District which are in conformity with the purposes and intent of this resolution, whether heretofore or hereafter taken, shall be and are hereby ratified, confirmed, authorized and approved.

**PASSED AND ADOPTED** on May 26, 2016.

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President, Governing Board

EXHIBITS    A – Sample Ballot  
              B – Call of Special Bond Election (Mailed Ballot Election)  
              C – Request for Arguments  
              D – Declaration of Official Intent

**EXHIBIT A**

**SAMPLE BALLOT**

**FOR SPECIAL BOND ELECTION TO BE HELD IN WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, ON NOVEMBER 8, 2016.**

**QUESTION NO. \_**

Shall Washington Elementary School District No. 6 of Maricopa County, Arizona, be allowed to issue and sell general obligation bonds in the principal amount of not to exceed \$98,000,000 to provide money for the following purposes:

- Constructing school buildings;
- Renovating school buildings;
- Purchasing pupil transportation vehicles;
- Acquiring by purchase or lease school lots;
- Improving school grounds, including adjacent ways thereto;
- Supplying school buildings with furniture, equipment and technology;
- Liquidating indebtedness incurred for the purposes set forth herein;
- Providing all utilities and other capital items necessary for the construction and renovation of school buildings and for improving school grounds;
- Paying all architectural, design, engineering, project and construction management and other costs incurred in connection with the purposes set forth above; and
- Paying all legal, financial and other costs in connection with issuance of the bonds?

The bonds will bear interest at rates not exceeding 10% per year. Interest may be evidenced by separate certificates and will be paid on January 1 and July 1 each year until the bonds mature. The bonds, and any bonds issued to refund the District's bonds, may be sold at prices that include premiums not greater than permitted by law. The bonds may be refunded by the issuance of refunding bonds of a weighted average maturity of less than 75% of the weighted average maturity of the bonds being refunded. Bonds will be in the denominations of \$5,000 each or in multiples of \$5,000 and will mature on the first day of July in years determined by the District's governing board. The bonds shall mature over a period of not (i) less than 1 year (or a portion thereof) or (ii) more than 20 years from the date of their issuance. The issuance of these bonds will result in an annual levy of property taxes sufficient to pay the debt on the bonds.

The capital improvements that are proposed to be funded through this bond issuance are to exceed the State standards and are in addition to monies provided by the State. Washington Elementary School District is proposing to issue Class B general obligation bonds totaling \$98,000,000 to fund capital improvements over and above those funded by the State. Under the Students FIRST capital funding system, Washington Elementary School District is entitled to State monies for new construction and renovation of school buildings in accordance with State law.

A "YES" VOTE SHALL AUTHORIZE THE WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA GOVERNING BODY TO ISSUE AND SELL \$98,000,000 OF SCHOOL IMPROVEMENT BONDS OF THE DISTRICT TO BE REPAID WITH SECONDARY PROPERTY TAXES.

A "NO" VOTE SHALL NOT AUTHORIZE THE WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA GOVERNING BODY TO ISSUE AND SELL SUCH BONDS OF THE DISTRICT.

BOND APPROVAL, YES	<input type="checkbox"/>
BOND APPROVAL, NO	<input type="checkbox"/>

**[At the discretion of the County elections department, the question set forth above may be presented on the actual ballot in summary form, reading substantially as follows:]**

A "yes" vote shall authorize the Washington Elementary School District Governing Board to issue and sell \$98,000,000 of school improvement bonds of the District.

A "no" vote shall not authorize the Washington Elementary School District Governing Board to issue and sell such school improvement bonds of the District.

**EXHIBIT B**

**CALL OF SPECIAL BOND ELECTION**

**(MAILED BALLOT ELECTION)**

[if applicable]

**TO THE QUALIFIED ELECTORS OF WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA:**

A special bond election will be held in Washington Elementary School District No. 6 of Maricopa County, Arizona (the "District"), on November 8, 2016 ("Election Day"). The purpose of the election is to permit the qualified electors of the District to vote on authorizing the District to issue and sell not to exceed \$98,000,000 principal amount of school improvement bonds of the District. The estimated average annual tax rate for the proposed bond authorization is \$0.7610 per \$100 of net assessed valuation used for secondary property tax purposes.

The election will be a mailed ballot only election. No polling places will be provided. Ballots will be mailed to qualified electors residing within the District no earlier than 26 days prior to the election and no later than 15 days before the election.

The last day to register to vote in order to be eligible to vote in this election is Monday, October 10, 2016.

Any qualified elector is eligible for early voting. Early voting materials may be obtained by contacting the Maricopa County Elections Department, 111 South Third Avenue, Phoenix, AZ 85003; telephone: (602) 506-1511. For more information about the foregoing, please review A.R.S. §§ 15-491 and 35-454, or contact the Washington Elementary School District, 4650 W. Sweetwater, Glendale, AZ 85304, telephone: (602) 347-2600.

**[Publish once a week for two consecutive weeks during any two of the six weeks preceding 90 days before the Election.]**

**EXHIBIT C**

**REQUEST FOR ARGUMENTS  
"FOR" OR "AGAINST" THE SPECIAL BOND ELECTION  
WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6**

Washington Elementary School District No. 6 of Maricopa County, Arizona (the "District"), will hold a special bond election on Tuesday, November 8, 2016. The District seeks authorization to issue bonds in the principal amount not to exceed \$98,000,000. The estimated average annual tax rate for the proposed bond authorization is \$0.7610 per \$100 of net assessed valuation used for secondary property tax purposes. The Maricopa County School Superintendent will be preparing an informational pamphlet that will be mailed to households containing one or more registered electors within the District. Any persons wishing to submit an argument "for" or "against" the bond question (not to exceed 200 words) may do so by mail or hand delivery of the argument to the Maricopa County School Superintendent's office, 4041 N. Central Avenue, Suite 1100, Phoenix, AZ 85012; telephone: (602) 506-3978.

To be included in the informational pamphlet, such argument must be received in the office of the Maricopa County School Superintendent on or before 5:00 p.m., August 12, 2016. Such statement must be signed and should include the name of the school district, the author's name, address and telephone number. The last day to register to vote in order to be eligible to vote in this election is Monday, October 10, 2016. For more information concerning the election, please contact Washington Elementary School District, 4650 W. Sweetwater, Glendale, AZ 85304, telephone: (602) 347-2600.

**[Publish four consecutive times in a daily newspaper or two consecutive weeks in a weekly newspaper in a newspaper having a general circulation within the District.]**

**EXHIBIT D**

DECLARATION OF OFFICIAL INTENT UNDER TREASURY REGULATION SECTION  
1.150-2 TO REIMBURSE AN EXPENDITURE WITH PROCEEDS OF TAX-EXEMPT  
BONDS

The undersigned is the Business Services Director of the Washington Elementary School District No. 6 of Maricopa County, Arizona (the "*District*"), and has been designated by the Governing Board of the District to declare official intent on behalf of the District with respect to the reimbursement of expenditures with proceeds of tax-exempt obligations proposed to be issued in connection with the District's special bond election [to be] held on November 8, 2016.

**Section 1. Declaration of Official Intent.** The undersigned hereby declares under Treasury Regulation Section 1.150-2 the official intent of the District to reimburse the capital expenditures made in connection with the Project described in Section 3 hereof with the proceeds of tax-exempt obligations.

**Section 2. Timeliness of Declaration.** This declaration is being made not later than sixty (60) days after payment of the expenditure(s) to be reimbursed.

**Section 3. Project Description.** The Project for which the above expenditures were made is described as the construction and acquisition of \_\_\_\_\_ and all appurtenances related thereto (the "*Project*").

**Section 4. Maximum Principal Amount.** The maximum principal amount of obligations expected to be issued for the Project is \$ \_\_\_\_\_.

**Section 5. Reasonable Expectation to Reimburse.** This Declaration as of its date is consistent with the budgetary and financial circumstances of the District and the District reasonably expects to reimburse the expenditures described in Section 3 with proceeds of tax-exempt bonds of the District.

**Dated:** \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Cathy Thompson, Business Services Director,  
Washington Elementary School District No. 6 of  
Maricopa County, Arizona